

The May 21, 2018 regular monthly meeting of the Greater Hazleton Joint Sewer Authority was called to order by Chairman Sherrock at 6:30 PM. All in attendance gave a pledge of allegiance.

Roll Call:

Ammon – Present	Boyarski – Absent	Cuozzo – Present
*Fayock – Absent	George – Present	Grink – Present
Milot – Present	Sherrock – Present	Zola – Absent

Also in Attendance:

Christopher Carsia – Director of Operations	Gregory Olander – Operations Manager
Andy Nowak – Field Operations Manager	Attorney Joseph D. Ustynoski – Solicitor
Rachel Govelovich, P.E. – Gannett Fleming	Robert Dougherty, P.E. – RJD Engineering

*In attendance during the Work Session

PUBLIC COMMENT

There was no public comment.

Milot & George moved to approve the minutes of the April 23, 2018 Regular Monthly Meeting.
Passed: Aye-7, Nay-0, Absent-2

Pension Committee Report - The Plan Administrator will prepare minutes of the quarterly Pension Committee Meeting on May 16, 2018

Hiring Committee Report –

The Director of Operations requested the Board move to executive session to discuss personnel issues related to retirees and a report by the Hiring Committee.

Milot & George moved to enter executive session to discuss personnel issues.
Passed: Aye-7, Nay-0, Absent-2

After the Board moved out of executive session, George & Grink moved to approve the Pension Committee Report. Passed: Aye-7, Nay-0, Absent-2

George & Grink moved to approve the Hiring Committee Report.
Passed: Aye-7, Nay-0, Absent-2

Director of Operations Report - MONTHLY FLOW REPORT

	<u>April 2018</u>		<u>Year to Date</u>		
			<u>Total</u>		<u>Average</u>
Total Flow	<u>334,759,370</u>	Gallons	<u>1,381,875,964</u>	Gallon	xxxxx
Total Flow Bypassed	<u>11,118,727</u>	Gallons	<u>91,063,710</u>	Gallon	xxxxx
Days Flow Bypassed	<u>7</u>	Days	<u>27</u>	Days	xxxxx
Total Flow Treated	<u>323,639,643</u>	Gallons	<u>1,290,812,274</u>	Gallon	xxxxx
Average Minimum	<u>7.7</u>	MGD	xxxxx	xxxxx	<u>8.0</u> MGD
Average Maximum	<u>17.9</u>	MGD	xxxxx	xxxxx	<u>17.5</u> MGD
Average Daily Flow	<u>10.8</u>	MGD	xxxxx	xxxxx	<u>10.8</u> MGD

Christopher Carsia, the Director of Operations, reported on the wastewater flows for April 2018. He said the total volume of wastewater diverted from all point sources for the month was estimated to be 24.420 million gallons with 11.119 million gallons of treated outflow being diverted at the treatment plant. He said approximately 1.038 million gallons of the total diverted flow was treated outflow from the Autumn & Ridge CSO Separator. He said the flow to the treatment plant was recorded at 334.7 million gallons with 323.6 million gallons being fully treated. He also stated that the average daily flow to the treatment plant for the month was 10.8 MGD, which is well above the permitted average daily flow of 8.9 MGD. Gregory Olander noted that if the average daily flow remains above 8.9 MGD for the year, it could create significant problems with DEP related to excessive flows at the treatment plant. He also noted that there is also a concern that the 3-Month Maximum Flow may exceed 13.35 MGD for three consecutive months due to the extended period of rain, which is considered a hydraulic overload of the treatment plant.

The Director of Operations reported that the revenues for April 2018 were \$1,227,774.86, which was a 9.9% increase from the prior year. He said the billings for hauled waste received in April totaled \$182,376.75, which is an increase of 9.4% from the prior year. He stated that the grease (FOG) receiving continues to do well and also the heavy rains have caused an increase in the amount of sludge being hauled to the treatment plant for disposal. He said the year to date hauled waste revenue is currently \$1.26 million and the projected revenues will be exceeded for the year.

The Director of Operations then reported that the flocculation tank at the treatment plant was taken out of service to remove grit that has accumulated in the tank. He said the clean-out took two days to complete and six full dumpsters of grit were sent to landfill for disposal. He said a large excavator was rented for the job along with a small stand behind Bobcat loader. He said it had been three (3) years since the last cleaning and the grit accumulation was near 10 feet in the corners of the tank. He estimated the clean-up costs to be \$5,000 for the equipment rentals and \$6,500 for disposal of grit at the landfill.

The Director of Operations reported that there has been no response from DEP concerning the NPDES Permit renewal. He then stated that the DEP help desk closed the incident report he submitted because the February 2018 eDMR was not in their system for the Authority to complete; however, they did not resolve the issue. He said the Authority's DEP Water Quality Supervisor notified him that the report was flagged in the system as a violation, but a paper report had been submitted to DEP before the deadline via certified mail. He said the issue was with DEP's system and once the Help Desk Supervisor got involved, the issue was corrected within a few hours, which allowed him to submit the report electronically.

The Director of Operations also reported that he will be receiving pricing on natural gas and electricity. He said the current natural gas contract expires June 18, 2018 and he asked for pricing from a few suppliers including the current supplier, South Jersey Energy, UGI, and a local energy broker. He reported that the current electricity supplier, Talen Energy, is under contract until the end of December 2020, but he solicited quotes for companies to supply electricity beyond the current contract term. He said the pricing will be available at the next regular monthly meeting. He then reported that the cationic polymer contract, which expires at the end of calendar year 2018, allows for an extension for up to 3-years. He said the current

supplier agreed to extend the contract at the current price of \$1.01/lb. through calendar year 2019.

The Director of Operations then reported that he spoke with a representative of Environmental Recovery Corporation (ERC) concerning their interest in locating a facility in the Hazleton Area. He said there were discussions with this company in the past, but expansion was placed on hold because the company was recently acquired by a larger firm. He said they may look to purchase land in the area and any inquiries would be forwarded to the respective municipality.

Andy Nowak reported on repairs being made in the collection systems throughout the City and Borough. He said two weeks ago there were four road plates covering sink holes on Alter, Cedar, Chestnut, and Wyoming Streets; however, that work was just completed. He said the sewer infrastructure continues to fail and another sinkhole just developed due to a collapsing brick manhole in the 900 block of East Chestnut Street. He said that is one of thousands of manholes in the system, with many in poor condition. He said the sanitary and storm manholes were side by side, so both manholes were repaired. He said concrete risers were installed and new concrete was used to set the manhole in place before asphalt paving.

Gregory Olander reported that the equipment representative was onsite to correct final start-up issues with the Gashouse Screen. He said the screen is powered by a hydraulic drive, which was leaking at startup. He said the manufacturer removed the hydraulic unit for repairs at their facility. He said the maintenance department reported that the leaks have been corrected, a VFD was installed on the hydraulic drive to slow the speed of the screen, and a new dual sensor was installed on the hydraulic drive for temperature and pressure. He said the maintenance department reported that after a week of operation, the start-up issues were corrected and the screen has been working well.

Gregory then reported that the Authority's Worker's Compensation carrier, Lackawanna Insurance, was onsite for a walkthrough of the treatment plant on May 3, 2018. He said that he is pleased to report there were very few minor issues noted and the inspector was complimentary toward the use of the lock out/tag out system for maintenance and labeling of electrical panels. He said the minor issues that she noted would be addressed.

Gregory also reported that one (1) Return Activated Sludge (RAS) pump was sent to the manufacturer for rebuild; however, the cost for the rebuild was quoted at \$11,722.00 once they opened the pump for inspection. He said the cost for a new replacement pump is \$12,468.75 so a new pump would be ordered to avoid potential problems with a rebuild. He then reported that the screw on the Rotary Press #3 conveyor split in half as it did last year. He said the maintenance department tried to weld it together again, but it broke within a few days. He said a replacement screw and hanger bearing were in inventory in anticipation of another failure. He said the new screw was installed and is working well. Gregory then reported that the maintenance department would be starting a rebuild of the Schwing sludge cake pump followed by a full rebuild of Lakeside Raptor #2. He said the cost of parts for the Raptor #2 rebuild is approximately \$62,000 and following that repair the parts for Raptor #1 will be purchased for a full rebuild of that unit.

Gregory then reported on the delinquent collections for 2018. He said Section C posting began and there were 512 properties posted, which was a decrease from 538 last year. He said the

Section B shutoffs begin on May 22, 2018. He then noted that the chemical bids for fiscal year 2018-2019 were advertised with a bid opening scheduled for the June 25, 2018 Board Meeting.

George & Grink moved to accept the Director of Operations report and to have the written report on diverted flows made a permanent part of the record.

Passed: Aye-7, Nay-0, Absent-2

Engineer's Report – Rachel Govelovich reported that no response has been received from DEP regarding the draft NPDES permit comments that were provided to the Department on January 11, 2018. Rachel then reported that the settlement with Pennvest was held on May 1, 2018 and a follow-up conference call took place with Gannett Fleming staff, DEP, and Pennvest concerning coordination during construction.

Rachel then reported on the Suez Change Order #7 in the amount of \$108,249.00 for payment of an extension to the performance and payment bonds, which is on the agenda for Board consideration. She said this document was forwarded to all Board Members with the addition of three (3) new documents to confirm that the bonds have been in-place without a gap in coverage. Board Member Ammon stated that the date of the document is May 8, 2018 and asked where on the document it stated that the bond was continued from the origination date. Attorney Ustynoski referenced the first document, which is a "Continuation Certificate" signed by the Surety with a beginning date of August 10, 2009 and coverage through June 15, 2018. Rachel noted that the document is an official certification that the bond extension is in-place. Board Member Ammon stated that this is just a letter stating that the coverage is in-place. Rachel responded that the continuation certificates are from the bonding company that certifies the bonds are in-place. She said the first certification is from August 10, 2009 with coverage through June 15, 2018 and the second certification is from June 15, 2018 through January 1, 2020. She said the letter is just a statement that the extension to January 1, 2020 is at no additional cost to the Authority. Attorney Ustynoski stated that the documents provided satisfy any legal concerns he may have had regarding a lapse in coverage.

Rachel reported on Suez Payment Estimate #13 in the amount of \$332,000.00, which represents 10% of the cost of the additional air quality equipment added to the project in Change Order #2. She said the contractual payment to Suez is due at this time.

Rachel then gave an update on the materials inspection performed by Suez on April 3rd and 4th. She said a report summarizing the findings was received on April 12, 2018 and forwarded to the Board. She said the report was cross referenced against the Ronca construction schedule and two items were identified as needing to move forward quickly to avoid delays to the project. She said the Teflon slide plates on the warm air duct support were pitted and Suez recommended they be replaced. She said the support has a metal plate with a Teflon layer that would need to be removed and replaced. She said the quote to have the repair made including shipping, engineering, and contractor 20% mark-up is \$5,000 to \$6,000. She said the construction schedule has this piece of equipment being installed between May 28, 2018 and June 2, 2018 so she is asking for authorization to complete the repair so the project continues moving forward. Rachel then stated that the other item with a long lead time is the return of the Fluidizing Air Blower to the manufacturer to inspect the blower including checking bearings and changing oil. She said Suez must still provide the final report including recommendations related to materials in

storage. She said the Suez invoice for payment of \$5,000.00 for the report is being held until a satisfactory final report with recommendations is received from Suez.

Rachel then reported on the Construction Phase of the Incinerator Project. She said the roof was removed from the Control Building Incinerator Room and the original concrete pads from the old incinerator were demolished. She said the Electrical Contractor has been on-site performing demolition work and installation of new conduit runs. She said the following new items came up this week as changes in the contract: a 2-inch concrete wearing course in the incinerator room that will cause elevation problems with the installation and asbestos panels found near the roof in an area scheduled for demolition. She said in order to get the correct elevations Ronca would need to remove sections of the 2-inch concrete overlay to pour the new concrete bases on the original floor. She said that it would require Ronca to saw cut and remove sections of the overlay to set equipment at the correct elevations. She said the thought was to agree on time and material (T&M) work with the contractor as a change order because they need to pour the new concrete pads on Tuesday May 22, 2018. She said the other item was found when panels were being removed near the roofline of the building. She said the material was suspicious, thought to be asbestos, and tested by the contractor and the Authority. She said both analysis results came back positive for asbestos and she requested a price from the contractor to remediate the asbestos, but the price was not received yet. She noted that the demolition contractor cannot proceed in that area until the asbestos is removed.

Rachel then reported that Master Mechanical Payment Estimate #1 in the amount of \$16,645.50 and Hayden Payment Estimate #1 in the amount of \$70,973.10 are on the agenda for approval. Board Member Ammon asked who verifies that the materials are received. Rachel responded that the resident inspector verifies the work is completed and the materials were received. Board Member Ammon asked if the inspector was onsite and Rachel confirmed that he was onsite.

Chairman Sherrock asked the Solicitor if it would be appropriate to activate the building and Grounds Committee to streamline the requests process to the Board for moving forward with changes in the contract between meetings. Rachel noted that on other projects, change orders don't get formally approved between meetings, but there is normally a representative of the Authority, usually in management, who can recommend moving forward with time sensitive items that come up between meeting dates in order to keep the project moving. Vice Chairman George said the committee can act as a watchdog on the contractor for these issues. Rachel stated that the key is to just keep the project moving forward to avoid delays. Board Member Ammon stated that watching the contractor is the job of the engineer; that is why they are getting paid. Attorney Ustynoski requested the Board move to executive session to discuss a potential legal issue. After additional discussion in executive session at the Work Session, Chairman Sherrock stated that Gannett Fleming is responsible for oversight of the contractors and informing the Board of any necessary change orders on the project. Rachel agreed that is what her firm was hired to do as engineer and she would inform the Board of any change orders by email if a decision to move forward is critical to the project schedule with the understanding that the formal approval of the change order would take place at the next Board Meeting. She said, as discussed, Authority staff can answer questions and make recommendations concerning the project, but any contract changes must go directly to the Board for either approval to move forward, or in the case of no response, a defacto approval. The Board agreed that it was acceptable to move forward with the removal of section of the 2-inch concrete wearing course in the Incinerator Room on a T&M basis not to exceed \$10,000.00.

Board Member Ammon then asked whether the storage of the warm air gas ducts with damaged Teflon slide plates was indoor or outdoor. Rachel responded that it was indoor storage and other slide plates are in very good condition. Board Member Ammon then asked who stored this equipment. Gregory Olander responded that the materials were unloaded and stored by Authority personnel.

George & Grink moved to authorize the work to move forward with replacement of the damaged Teflon slide plates on the warm air gas duct support by Suez or the manufacturer with an amount not to exceed \$6,000.00.

Passed: Aye-7, Nay-0, Absent-2

Robert Dougherty reported on the roof drain disconnections associated with the Button Bock CSO Separation Project. He said there are 71 properties remaining to be disconnected or inspected and 21 of those property owners requested their drains be dye tested to determine if they need to be disconnected. He said when there are about 30 properties or so remaining, the flow meters will be re-deployed to verify the amount of flow removed from the sanitary sewer system due to completion of the project. Robert stated that the meters should be installed by the end of the summer. He said initially, 6 to 7 meters were installed in the drainage basin to get a baseline flow over a one year period and now that the project is near completion, the meters should verify the amount of flow removed. He also reported that flow meters will be deployed in a section of Area 10 in the City of Hazleton to get a baseline flow in that area for an upcoming project. Board Member Cuozzo asked if these flow reports were being sent to DEP. Robert responded that the reports have been sent to DEP and Andy Nowak stated that DEP also gets the Quarterly CAP Reports as a record of work progress in the collection system. Board Member Grink asked when the Authority may receive credit for the flow removals. Robert responded that the meters will be deployed to record flow for about 9 months, so the spring of 2019 would be an estimate. Board Member Cuozzo noted that there was a chemical spill at KAMA and the water may be contaminated going to the CSO. Christopher Carsia responded that once the lines are completely separated and the CSO is closed, it would be a DEP issue because the water would be discharging directly into a state waterway.

George & Grink moved to accept the Engineer's report.

Roll Call: Ammon-yes, Boyarski-yes, Cuozzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

Solicitor's Report – Attorney Ustynoski requested the Board move to executive session to discuss a legal issue with an industry.

Milot & Grink moved to enter executive session to discuss a legal issue. Passed: Aye-7, Nay-0, Absent-2

After the Board moved out of executive session, **Grink & Boyarski** moved to accept the Solicitor's report. Passed: Aye-7, Nay-0, Absent-2

Grink & Milot moved to accept the Investment Consultant's Report as provided.

Roll Call: Ammon-yes, Boyarski-yes, Cuozzo-yes, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

BILLS AND CREDITS

George & Boyarski moved to approve payment of Gannett Fleming, Inc. invoices and requisitions from March 3, 2018 through March 30, 2018, totaling \$6,928.93 as listed in the following table:

<u>Requisition#</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*54024	Annual Service Work	\$ 1,760.40
Operating Fund	051153.B*54083	Attending Authority Meetings	\$ 936.58
Operating Fund	051153.C*54027	Chapter 94 Report	\$ 1,629.19
Operating Fund	051153.D*54028	Pretreatment Program	\$ 1,414.10
Operating Fund	051153.E*54029	CSO Work	\$ 1,151.75
Operating Fund	051153.AG*54025	Financing & Grants	\$ 36.91
Total			\$ 6,928.93

On the Question, Board Member Ammon asked if any of these bills were paid yet. Gregory Olander responded that the engineering bills listed were not paid.

Roll Call: Ammon-yes, Boyarski-yes, Cuozzo-yes, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

George & Boyarski moved to approve payment of Gannett Fleming, Inc. Invoice 048847.C0*52578, in the amount of \$14,247.97, from March 3, 2018 through March 30, 2018, for the following Incinerator Project items: Pennvest Administration (\$2,004.37), Air Permitting during Construction (\$383.08), and Construction Administration (\$11,860.52).

On the Question: Board Member Ammon asked if any of these bills were paid yet. Gregory Olander responded that this bill was not paid.

Roll Call: Ammon-yes, Boyarski-yes, Cuozzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

George & Grink moved to authorize payment from the Operating Fund in the amount of \$1,095,061.89 for Operating and Administrative Expenses (\$851,118.15); Construction in Progress (Materials & Labor) (\$58,842.22); Debt Service Series 2018 Bond – BB&T (\$8,998.63); Pennvest Loan #27769 (\$172,675.90); and Pennvest Loan #58103 (\$3,426.99) from the month of April 2018.

On the question: Board Member Ammon asked if any of these bills were paid yet. Gregory Olander responded that these bills were paid in April. Board Member Cuozzo asked if all these bills had to do with the incinerator. Gregory responded that they are not associated with the incinerator project except the 2 payments for the incinerator in Construction in Progress as listed in the detail provided to the Board along with the invoice list. Board Member Cuozzo stated that the 2018 bond was also for the incinerator. Gregory confirmed that the 2018 Bond borrowing was for the Incinerator and this amount is the monthly debt service for that financing. Gregory explained that over 10 years ago, the Board asked him to consolidate the agenda because there were agendas with 25 to 30 motions many of which were the monthly transfers for debt service payments. Gregory stated that the Board approved a transfer of funds from an interest bearing account to the checking account monthly to replenish money in the checking account for Operating and Administrative bills paid during the previous month. He informed the Board that in 2010 the language in the agenda motion was changed because an automatic interest bearing

sweep account was instituted and it was no longer necessary for the Board to make monthly transfers because the checking account now maintains a level balance daily with automatic transfers into and out of the sweep account. He said although the motion now reads “approve the payment of”, the Board has never actually approved payment of Operating and Administrative bills before payments are made. Board Member George asked if this process was looked at by the Auditor, John Nonnemacher, and what his thoughts were on the issue. Gregory responded that a test of controls is performed during the audit each year and the auditors are well aware of the Authority’s Accounts Payable procedures and they never indicated that it is a problem. Chairman Sherrock stated that he contacted John Nonnemacher following the May Board Meeting to inquire about the Authority’s procedure for paying bills to make sure it is proper. He said that Mr. Nonnemacher stated that he audits several other water and sewer authorities who pay bills the same way as this Authority and the procedure for payment is proper and legal. Board Member Ammon responded that he never said there was anything illegal about the procedure, but his concern was what would happen if the Board did not approve payments when they were already paid. Gregory asked if it would alleviate the issue if the motion was changed to approve the paid bills report from the prior month. Board Member Ammon said no, when money is spent, the Board has to vote on spending money; otherwise, why is there a Board in place. Christopher Carsia responded that money is spent within the guidelines of the budget that is approved by the Board. Board Member Ammon stated that the bills should be paid when they are due with a vote.

Roll Call: Ammon-no*, Boyarski-yes, Cuzzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

**Board Member Ammon votes no for all payments from the Operating Fund as presented except those for the Hazleton City Authority (HCA), for which he abstains.*

Milot & Grink moved to approve issued credits totaling \$960.41 from month of April 2018.

On the Question: Board Member Milot asked what the issued credits were for. Gregory Olander responded that these are credits to customer accounts as listed in the detail provided.

Roll Call: Ammon-yes, Boyarski-yes, Cuzzo-yes, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

George & Boyarski moved to approve Requisition #C176 authorizing payment in the amount of \$332,000.00 for Payment Estimate #13 of the Fluidized Bed Incinerator Procurement Project. Original Contract price was \$8,133,000.00. Add for Change Orders #1 to #6 (\$3,803,881.00) for a total contract cost of \$11,937,755.00. Total of payments made to date including this payment is \$11,903,874.00, which leaves a balance of \$33,881.00

Roll Call: Ammon-yes, Boyarski-yes, Cuzzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

George & Grink moved to approve Requisition #C177 authorizing payment in the amount of \$40,000.00 to Eckert Seamans Cherin & Mellott, LLC for Professional Services rendered as Bond Counsel in connection with settlement of the \$2,425,000 loan and \$8,986,000 grant from the Pennsylvania Infrastructure Investment Authority (PENNVEST) as per the fee agreement approved by the Board on February 5, 2018.

Roll Call: Ammon-no, Boyarski-yes, Cuzzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

Milot & George moved to approve Requisition #C178 authorizing the payment in the amount of \$30,000.00 to Ustynoski & Marusak, LLC for Professional Services rendered as Solicitor in connection with settlement of the \$2,425,000 loan and \$8,986,000 grant from the Pennsylvania Infrastructure Investment Authority (PENNVEST) as per the fee agreement approved by the Board on February 5, 2018.

Roll Call: Ammon-no, Boyarski-yes, Cuozzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

George & Grink moved to approve Requisition #D002 authorizing payment in the amount of \$70,973.10 to George J. Hayden, Inc. for Payment Estimate #1 of the Incinerator Installation Project - Contract Three (Electrical) as recommended by the engineer. The original contract price was \$794,400.00. The total of payments made to date including this payment is \$70,973.10, which leaves a balance of \$723,426.90.

On the Question: Board Member Cuozzo asked what this payment is for. Gregory responded that it is the electrical contract for the Incinerator Installation and the contractor is onsite doing work. Board Member Ammon asked if Rachel approved this payment and Gregory responded that it is recommended for payment by the engineer, which will be added to the motion in the minutes.

Roll Call: Ammon-yes, Boyarski-yes, Cuozzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

George & Grink moved to approve Requisition #D003 authorizing payment in the amount of \$16,645.50 to Master Mechanical Corporation for Payment Estimate #1 of the Incinerator Installation Project - Contract Two (Mechanical) as recommended by the engineer. The original contract price was \$123,500.00. The total of payments made to date including this payment is \$16,645.50, which leaves a balance of \$106,854.50.

On the Question: Board Member Ammon asked if the resolutions are sent to Pennvest with the payment request before they will approve reimbursement and release funds. Gregory responded that an entire packet is sent to Pennvest with backup documentation for each payment request. Board Member Ammon stated that John Nonnemacher should be asked why Pennvest waits for the official resolution from the Board before releasing payment. Rachel Govelovich responded that Pennvest will allow a bill to be submitted for reimbursement prior to payment by the Authority because in some cases the Authority may not have the funds to pay the bill so they need the Pennvest money in order to pay the contractor. She said the Authority would need to act on the payment estimate and sign it, but it does not necessarily need to be paid yet.

Roll Call: Ammon-yes, Boyarski-yes, Cuozzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

OLD BUSINESS

George & Grink moved to approve Change Order #7 for the Incinerator Procurement Contract in the amount of \$108,249.00, for the extension of the contract Performance and Payment Bonds through January 2020 which is the month following the scheduled December 1, 2019 final completion date of the installation contracts as recommended by the Authority's engineer.

On the Question: Board Member Ammon stated that he knows Attorney Ustynoski agrees that the extension has been done properly, but they have not provided a document from that moment in time when they made the payment, they are just saying they paid it without providing proof of payment. Attorney Ustynoski stated that the certificates coming from the insurer, the issuer of the bonds, verify, confirm and certify that the coverage is in-place, has been in-place, and shall

be in-place until January 2020. He said it is not Suez, but rather the insurer providing the bonds who has certified this coverage.

Roll Call: Ammon-no, Boyarski-yes, Cuzzo-no, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

NEW BUSINESS

Milot & Grink move to authorize advertisement to hire two (2) Wastewater Treatment Plant Operators as recommended by the Hiring Committee.

Roll Call: Ammon-yes, Boyarski-yes, Cuzzo-yes, Fayock-absent, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Zola-absent

Grace Cuzzo asked what check number 16203 to Eugene Zynel was for since payroll checks are not listed on the report. Gregory responded that it was for an eyeglasses reimbursement since the Authority self-insures for eyeglasses.

Milot & George moved to adjourn. Passed: Aye-7, Nay-0, Absent-2

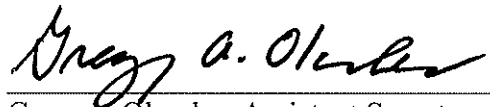
The meeting was adjourned at 7:34 PM

The next scheduled Work Session will be Wednesday, June 20, 2018 at 6:30 PM

The next scheduled Regular Monthly Meeting will be Monday, June 25, 2018 at 6:30 PM

Respectfully submitted,

Greater Hazleton Joint Sewer Authority



Gregory Olander, Assistant Secretary