

The June 30, 2021 regular monthly meeting of the Greater Hazleton Joint Sewer Authority was called to order by Chairman Sherrock at 6:30 PM. All participating in the meeting gave a pledge of allegiance.

June 28, 2021 Work Session Roll Call:

Ammon – Present <sup>1</sup>	Formica – Absent	Gallagher – Present
George – Present <sup>1</sup>	Grink – Present <sup>1</sup>	Milot – Present
Sherrock – Present	Sullivan – Present	Zola – Present <sup>1</sup>

Also in Attendance during Work Session:

Gregory Olander – Director of Administration	Andy Nowak – Field Operations Manager
Christopher Carsia – Director of Operations	Attorney Joseph D. Ustynoski – Solicitor
<sup>1</sup> Rachel Govelovich, P.E. – Gannett Fleming	

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Also in Attendance during Regular Meeting:

Gregory Olander – Director of Administration	Andy Nowak – Field Operations Manager
Christopher Carsia – Director of Operations	Attorney Joseph D. Ustynoski – Solicitor
<sup>1</sup> Rachel Govelovich, P.E. – Gannett Fleming	<sup>1</sup> Robert Dougherty, P.E. – RJD Engineering
<sup>1</sup> Attorney Scott Gartley – Labor Law Attorney	

<sup>1</sup> via Videoconference

**PUBLIC COMMENT**

There was no public comment received prior to or during the meeting to be presented.

**Gallagher & Sullivan** moved to approve the minutes of the May 19, 2021 Pension Meeting. Passed: Aye-9, Nay-0, Absent-0

**Gallagher & Formica** moved to approve the minutes of the May 24, 2021 Regular Monthly Meeting. Passed: Aye-9, Nay-0, Absent-0

**OPENING OF BIDS FOR ULTRA LOW SULFUR DIESEL FUEL FOR THE 2021-2022 FISCAL YEAR**

BIDDERS NAME	BID AMOUNT
Russell Postupack Oil Co., Inc. McAdoo, PA	Terminal Rack Price plus \$0.28 per gallon delivered
M&J Excavation, Inc. Bloomsburg, PA	Terminal Rack Price plus \$0.22 per gallon delivered

**Gallagher & Milot** moved to award the Ultra-Low Sulfur Diesel Fuel supply contract for August 1, 2021 through July 31, 2022 to the lowest bidder, M&J Excavation, Inc. of Bloomsburg, PA, for the wholesale terminal rack price plus a fixed adder of \$0.22 delivered to the GHJSA as recommended by the Authority Management.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**OPENING OF BIDS FOR EMULSION POLYMER FOR THE 2021-2022 FISCAL YEAR**

BIDDERS NAME	BID AMOUNT
SNF Polydyne, Inc. Riceboro, GA	\$1.09 per lb.

**Formica & Gallagher** moved to award the bid for Cationic Emulsion Polymer (Clarifloc C-9530) for Fiscal Year 2021-2022 to the lowest bidder, SNF Polydyne, Inc. of Riceboro, GA, for the bid price of \$1.09 per pound delivered to the GHJSA treatment plant, pending review of the bid package by the Solicitor and Engineer.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**OPENING OF BIDS FOR WASTEWATER CHEMICALS FOR THE 2021-2022 FISCAL YEAR**

BIDDERS NAME	SODIUM HYPOCHLORITE	MAGNESIUM HYDROXIDE	POLYALUMINUM CHLORIDE	SODIUM HYDROXIDE	METHANOL	METHANOL ALTERNATIVE
Brenntag Northeast, Inc.	\$1.17/gal	No Bid	No Bid	\$1.9699/gal	\$0.178/gal Added to Methanex Index	No Bid
Coburn Chemicals, Inc.	No Bid	\$664.00 Dry Ton	No Bid	No Bid	No Bid	No Bid
Coyne Chemical Co.	No Bid	No Bid	No Bid	No Bid	\$0.3436/gal Added to Methanex Index	*\$0.159/gal Added to Methanex Index
G2O Technologies	No Bid	No Bid	\$2.16/gal \$2.2155/lb Al <sub>2</sub> O <sub>3</sub>	No Bid	No Bid	No Bid
Holland Company, Inc.	No Bid	No Bid	\$2.25/gal \$2.002/lb Al <sub>2</sub> O <sub>3</sub>	No Bid	No Bid	No Bid
JCI Jones Chemicals, Inc.	No Bid	No Bid	No Bid	\$2.03/gal	No Bid	No Bid
Kemira Water Solutions, Inc.	No Bid	No Bid	\$2.22/gal \$2.22/lb Al <sub>2</sub> O <sub>3</sub>	No Bid	No Bid	No Bid

Kuehne Chemical Co.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Martin Marietta Magnesia Specialties	No Bid	\$675.00 Dry Ton	No Bid	No Bid	No Bid	No Bid
Univar USA, Inc.	\$1.55/gal	No Bid	No Bid	\$1.7603/gal	\$0.035/gal Subtracted from Methanex Index	No Bid
USALCO	No Bid	No Bid	\$1.8571/gal \$1.7105/lb Al <sub>2</sub> O <sub>3</sub>	No Bid	No Bid	No Bid

**Formica & Gallagher** moved to award the August 1, 2021 through July 31, 2022 chemicals contracts as specified in the bid documents to the lowest bidders listed in the following table as recommended by Authority Management:

Sodium Hypochlorite	Brenntag Northeast of Reading, PA	\$1.17 per gallon
Polyaluminum Chloride (DelPAC 2000)	USALCO of Baltimore, MD	\$1.8571 per gallon \$1.7105 per lb Al <sub>2</sub> O <sub>3</sub>
Methanol	Univar USA, Inc. of Morrisville, PA	\$0.035 per gallon Subtracted from Methanex Index
Methanol Alternative (EOSi - MicroC 3000)	Coyne Chemical of Croydon, PA	\$0.159 per gallon Added to Methanex Index with a and a \$1.359/gal floor
Sodium Hydroxide	Univar USA of Morrisville, PA	\$1.7603 per gallon
Magnesium Hydroxide (Thioguard)	Coburn Chemicals of Cockeysville, MD	\$664.00 per Dry Ton

All pricing is FOB delivered to the treatment plant in West Hazleton, PA.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

#### **Restructuring Committee Report -**

During the Work Session, Committee Chairman Sullivan reported to the Board in executive session relative to personnel issues.

#### **Hiring Committee Report -**

During the Work Session, Committee Chairman Zola reported to the Board in executive session relative to personnel issues.

During the regular meeting, **Milot & Gallagher** moved to enter executive session to discuss personnel issues with the Restructuring Committee and Hiring Committee. Passed: Aye-9, Nay-0, Absent-0

After the Board moved out of executive session, **Gallagher & Sullivan** moved to accept the Restructuring Committee Report.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

Gallagher & Formica then moved to accept the Hiring Committee Report.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Director of Operations Report - MONTHLY FLOW REPORT**

	<u>May 2021</u>		<u>Year to Date</u>		
			<u>Total</u>		<u>Average</u>
Total Flow	242,794,462	Gallons	1,240,562,972	Gallon	xxxxx
Total Flow Bypassed	7,118,167	Gallons	22,246,181	Gallon	xxxxx
Days Flow Bypassed	7	Days	15	Days	xxxxx
Total Flow Treated	225,676,295	Gallons	1,218,316,791	Gallon	xxxxx
Average Minimum	4.9	MGD	xxxxx	xxxxx	5.5 MGD
Average Maximum	12.9	MGD	xxxxx	xxxxx	11.5 MGD
Average Daily Flow	7.6	MGD	xxxxx	xxxxx	8.0 MGD

During the Work Session, the Director of Operations, Christopher Carsia, reviewed the wastewater flows for May 2021 as presented in the monthly flow report. He also reported that the total volume of wastewater diverted from all point sources for the month was estimated to be 46.492 million gallons with 7.118 million gallons of treated outflow diverted at the treatment plant. He said approximately 3.510 million gallons of the total diverted flow was treated outflow from the Autumn & Ridge CSO Separator. He said the flow to the treatment plant was recorded at 242.8 million gallons with approximately 225.7 million gallons being treated. He also stated that the average daily flow to the treatment plant for the month was 7.6 MGD, which decreased the year-to-date average daily flow to 8.0 MGD.

Christopher reported that the revenues for May 2021 were \$923,722.00 which was a 13.4% decrease from the prior year. He said the billing for hauled waste received in May totaled \$161,519.62, which is an increase of 26.9% from the same month in the prior year. Gregory Olander reported that the overall customer collection rate remained relatively constant from the prior month at 98.81%.

Christopher reported on the natural gas usage and the current contract with UGI, Inc. for distribution of natural gas. He said the incinerator has been operating with little or no natural gas usage, which is much better than originally anticipated when the Authority entered into the two-year contract with UGI, Inc. He said the contract contains a minimum usage clause for accounts that are classified as major users of natural gas, which the Authority paid this fiscal year and will be paying for a portion of the upcoming fiscal year until the contract expires. He said after the penalties are paid, the natural gas line item should decrease consistent with actual usage. He also noted that the Authority’s current electricity supplier, Talen Energy, is exiting the electricity market; however, the Authority has an electricity contract with a favorable rate through December 31, 2025.

Christopher then reported that phase 1 of the 60-inch CSO line replacement at the rear of the Hazleton Area High School (HAHS) has been completed. He said the next phase was started on June 28<sup>th</sup>,

which involves replacement of 100 feet of 60-inch pipe on Allen Street above 17<sup>th</sup> Street. Andy Nowak expanded on the project and stated that the Hazleton City Authority (HCA) has an old Transite water main that runs parallel above the 60-inch pipe. He said the water main will need to be relocated for the Authority to complete the 60-inch CSO pipe replacement. He noted that the HCA would supply the replacement water main pipe so the work can be done by the Authority as part of the overall project. He further noted that the work will need to be bid for an outside contractor to perform the work, which would include the Authority paying for the copper service lines to the residential properties. He stated that approximately 200 feet of water main would need to be installed and he would work with RJD Engineering to begin design work for the project.

Christopher then reported that there was a non-compliance generated by the DEP monthly reporting system due to a “greater than” value reported for fecal coliform bacteria that occurred on one day in April. He said after multiple correspondence with the State’s representatives, they are unwilling to accept that the non-compliance is not valid due to a change in reporting calculation methods as directed by EPA.

Christopher then reported that three of the Authority’s vehicles are fully depreciated and consistent with what the Authority has done in the past, the vehicles are available to donate to each of the incorporating municipalities once replacement vehicles are received. He said the City of Hazleton may be interested in the 2013 Chevrolet Tahoe, the Borough of West Hazleton is interested in the 2011 Chevrolet Silverado, and he would inquire if Hazle Township is interested in the 2013 Chevrolet Equinox. He asked the Board if there were any objections to donating the vehicles and the Board agreed to donate the vehicles. Christopher said prices would be researched through COSTARS for compatible replacement vehicles, which will be brought to the Board for approval to purchase once available.

During the Work Session, Gregory Olander reported that the Maintenance Department staff noted an issue with one of the Penn Valley Pumps (PVP) used to transport incinerated fly ash slurry. He said when they took apart the pump, they found the discs were worn unevenly, so the manufacturer was contacted to troubleshoot the problem. He stated that the company verified a manufacturing defect, so they replaced the entire pump at no cost to the Authority. He said the bottom castings were ordered for the PVP used to feed the centrifuge due to grit in the sludge wearing this part. He said overall, the Maintenance and Operations staff are pleased with the operation and manufacturer’s support for these pumps.

Gregory then reported that two of the four secondary effluent pumps were recently out for repair. He said one of the pumps was returned and reinstalled; however, the other pump was found to be more severely damaged. He noted that these pumps have been in service running continuously since 2011 and the repair cost for the severely damaged pump would be approximately \$30,000. He recommended the Board purchase a new replacement pump, which costs \$63,800 through COSTARS. The Board asked Mr. Olander to see if the price would come down if two pumps were purchased so the Authority would have a spare pump.

Gregory also reported that the Authority was notified that the Trojan 4000+ Ultraviolet Disinfection unit at the treatment plant is being phased out of service. He said the unit was placed in service in 2007 and it has operated continuously since that time for disinfection of the treatment plant effluent.

He said certain parts would not be available after July 31, 2022, so he instructed the supplier to get a list of parts that would be needed to keep the system operational. He asked the maintenance department to review the list with the manufacturer to get an idea of the cost for these parts with the intention of purchasing them well before the July 31, 2022 date. He said the other option would be to replace the entire UV Disinfection unit with a newer version, which he will get a budgetary proposal from the supplier's representative so the Board has actual costs for comparison purposes.

Gregory then reported that all of the nine (9) incinerator related training modules are now complete and in use by operations personnel. He said Plant Operations Manager, Gene Zynel is currently working with the training development company, 360water, Inc., to get all the modules approved for DEP Wastewater Operator continuing education credits.

Gregory then stated that the billing office remains closed to walk-in customers due to the COVID-19 Pandemic and he asked the Board for their input on whether to reopen the billing office for in-person payments. He said signs were hung and floor stickers installed in the customer payment area to promote social distancing. The Board agreed that the office could re-open for customers on June 29, 2021. He then noted that since the online bill payment portal went live on December 4, 2020, over 1,200 customers have enrolled in the portal.

Gregory also reported on a meeting that was held at Mayor Cusat's office relative to projects being planned by the utilities so the City may use the infrastructure grant they received due to the pandemic. Gregory noted that representatives from HCA, UGI, and Service Electric were also in attendance along with various engineers and Hazleton City staff. He stated that the Mayor had a section of the City designated for asphalt paving and the utilities were asked if they could have a project to perform work in that area. He said Andy Nowak explained the projects currently in design for the Authority including sewer separation of Hazleton CAP Areas 2 and 3 as well as the cross-connection removals needed in Hazleton City CAP Area 10. He stated that it was explained during the meeting that it may take years of investigative work to design a sewer separation project and the Authority is currently committed to the Area 2/3 separation work, which is currently in the design phase. He said the Mayor was asked if the City could use some of the money to asphalt pave the streets disturbed by the Area 2/3 Project, which would allow the Authority to apply that money to the next separation project. He said the Mayor asked that all entities stay engaged to help with ideas for using the infrastructure money allocated under the Federal Government's American Rescue Plan.

Gregory also informed the Board that based on the bid prices received for wastewater chemicals, he is recommending the Authority switch to using neat Methanol for the carbon source in the Denitrification process for the upcoming fiscal year. He said it is easier to make a switch during warmer weather and given the \$0.19 price difference, he will instruct the Plant Operations Manager to make the change as of August 1, 2021. Christopher Carsia stated that all chemical bids received were reviewed by Management and it is recommended that all bids be awarded to the low bidders.

**Gallagher & Formica** moved to accept the Director of Operation's Report and to have the written report on diverted flows made a permanent part of the record.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Engineer's Report** – During the Work Session, Rachel Govelovich referenced a written Engineer's Report that was distributed to the Board. She reported that DEP has released a new draft NPDES Permit to the Authority and it was published in the PA Bulletin, which starts the 30-day time period to submit comments. She said a comment letter was submitted to DEP prior to the May 10 deadline, which contained three weeks of additional sampling for parameters not expected to be present in the Authority's effluent. She said if the sample results come back below the required detection limits, those parameters may be able to be removed from the final permit upon issuance. Rachel reported on one remaining construction related issue relative to the Incinerator Installation Project, which is operation of the roof spray system. She said all four roof sprays have been tested and are working properly following the system modifications. She said as soon as final O&Ms are received, the SUEZ contract is ready for final closeout. Rachel then reported that the Incinerator Installation contractor, Michael J. Ronca & Sons, needs to return to perform some additional painting for the ash system, which was recently discovered by Gene Zynel. Gregory Olander noted that they would not be able to paint until the next annual shutdown, which is scheduled for October 2021.

Rachel then reported that the Stack Re-Test began on May 17, 2021 and was concluded on May 20, 2021. She said the draft of the retest results is anticipated on July 1, 2021 and based on the results; a report is due to be submitted to EPA and DEP by July 19, 2021. She then informed the Board that the annual RATA Test is scheduled to be performed on July 20, 2021 as required. Rachel then stated that an extension of the Shakedown Period to November 30, 2021 was received from DEP and the Operating Permit Application must be submitted prior to that date. She recommended payment in the amount of \$14,850.00 to 360water, Inc., which was the only incinerator project related payment on the agenda.

Rachel reported that the SCADA Upgrade was wrapping up the project with a few remaining items and still must submit the O&M manuals for final completion. She said the 2020 WWTP Improvement Project was progressing with the first gravity thickener placed back in service and the contractor working on the second gravity thickener. She said the 2020 WWTP Improvement Project Payment Estimate #2 to LB Industries, Inc., in the amount of \$35,298.00, was on the agenda and recommended for payment. Rachel then stated that the Annual Operations Report will be completed prior to the July 31, 2021 deadline for submission to the Trustee as required by the Bond Trust Indenture. She also noted that the LSA Grant application still have not been reviewed by CFA, but the expected date is now July 20, 2021. *Rachel reported on Act 537 activities and negotiations in executive session during the work session.*

During the Regular Meeting, Robert Dougherty referenced a written report that was sent to the Board. He reported that dye testing in Hazleton CAP Area 10 has been completed and the plans are currently being field tested and marked up to be ready for bid spec advertisement in July 2021 with an August 2021 bid opening. He also reported that base mapping continues in Hazleton CAP Area 2 & 3 for the design of the Locust Street CSO Separation Project. He said that his firm is ready for manholes to be opened in the project area to complete the fieldwork and have design ready for Spring 2022.

**George & Gallagher** moved to accept the Engineer's Report.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Solicitor's Report** – In addition to what was reported in executive session at the Work Session, Attorney Ustynoski stated that he had nothing additional to report.

**Gallagher & Milot** moved to accept the Solicitor's report.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

### **BILLS AND CREDITS**

**Formica & Gallagher** moved to approve payment of Gannett Fleming, Inc. invoices and requisitions through June 4, 2021, totaling \$8,464.99 as listed in the following table:

<u>Requisition#</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*116827	Annual Service Work	2,727.46
Operating Fund	051153.B*116828	Attending Authority Meetings	282.89
Operating Fund	051153.T*116829	NPDES Permit Application	434.63
Operating Fund	051153.39*116826	2020 WWTP Improvements	5,020.01
Total			8,464.99

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Gallagher & Formica** moved to approve payment of Gannett Fleming, Inc. Invoice #048847.C0\*116825, in the amount of \$3,041.78, for professional services rendered through June 4, 2021 relative to the following Incinerator Project items: Air Permitting during Construction (\$1,147.41), Construction Administration (\$444.54) and Air Permitting-1<sup>st</sup> Year after Startup (\$1,449.83).

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Formica & Sullivan** moved to approve Requisition #C235 payable to 360water, Inc. in the amount of \$14,850.00, for Payment #8 for the development and hosting of interactive online training modules for the Fluidized Bed Incinerator. Original Contract price was \$148,000.00. Total of payments made to date including this payment is \$119,850.00, which leaves a balance of \$28,150.00.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Gallagher & Formica** moved to approve Requisition C236 payable to LB Industries, Inc. in the amount of \$38,928.00, for Payment Estimate #2 of the 2020 WWTP Improvements Project. The original contract price was \$549,510.00. Add for Change Order #1 (\$7,665.00) for a total contract price of \$557,175.00. The total of payments made to date including this payment is \$82,103.40, which leaves a balance of \$475,071.60.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Gallagher & Sullivan** moved to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$296,132.99); Construction in Progress (\$89,117.08); Equipment and/or Office Equipment (\$7,577.64); Transfers to Other Authority accounts (\$202,485.94); Debt Service



Series 2020 Bond (\$122,200.00); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service Pennvest Loan #27906 (\$11,152.44); Debt Service Pennvest Loan #27769 (\$172,675.90); and Debt Service Pennvest Loan #58103 (\$3,426.99) from the month of May 2021.

Roll Call: Ammon-no, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

*\*Board Member Ammon votes no for all bills except those for the HCA for which he abstains.*

**Gallagher & Formica** moved to approve issued credits report totaling \$39.00 from the month of May 2021.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

#### NEW BUSINESS

**Sullivan & Gallagher** moved to hire Jennifel Reyes for a Clerk III position in the Clerical Office at a rate and progression to be determined after discussion with the Union with an anticipated start date of July 6, 2021. The hiring is conditioned upon Ms. Reyes passing a background check and a satisfactory drug screening.

Roll Call: Ammon-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

**Formica & Milot** moved to hire Melanie Fay for a Clerk III position in the Clerical Office at a rate and progression to be determined after discussion with the Union with an anticipated start date of August 2, 2021. The hiring is conditioned upon Ms. Fay passing a background check and a satisfactory drug screening.

Roll Call: Ammon-abstain, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Milot-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 8-1-0)

**Milot & Formica** moved to adjourn.

Passed: Aye-9, Nay-0, Absent-0

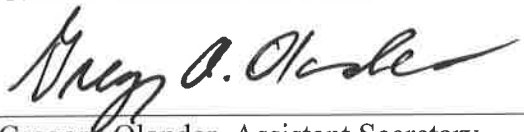
The regular meeting was adjourned at 7:22 PM

The next scheduled Work Session will be Wednesday, July 21, 2021 at 6:30 PM

The next scheduled Regular Monthly Meeting will be Monday, July 26, 2021 at 6:30 PM

Respectfully submitted,

**Greater Hazleton Joint Sewer Authority**



Gregory Olander, Assistant Secretary