

The April 25, 2022 regular monthly meeting of the Greater Hazleton Joint Sewer Authority was called to order by Chairman Sullivan at 6:30 PM. All participating in the meeting gave a pledge of allegiance.

April 20, 2022 Work Session Roll Call:

Eyerly – Present	Formica – Present	Gallagher – Present
George – Present	Grink – Present	Pacelli – Present
Sherrock – Present	Sullivan – Present	Zola – Present ¹

Also in Attendance during Work Session:

Gregory Olander – Director of Administration	Andy Nowak – Field Operations Manager
Christopher Carsia – Director of Operations	Attorney Joseph D. Ustynoski – Solicitor
¹ Rachel Govelovich, P.E. – Gannett Fleming	¹ Robert Dougherty, P.E. – RJD Engineering

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Sherrock – Present	Sullivan – Present	Zola – Present ¹

Also in Attendance during Regular Meeting:

Gregory Olander – Director of Administration	Christopher Carsia – Director of Operations
Attorney Richard Marusak – Solicitor	Andy Nowak – Field Operations Manager
¹ Rachel Govelovich, P.E. – Gannett Fleming	
¹ via Videoconference	

PUBLIC COMMENT

There was no public comment received prior to or during the meeting to be presented.

Formica & Gallagher moved to approve the minutes of the March 28, 2022 Regular Monthly Meeting. Passed: Aye-9, Nay-0, Absent-0

Director of Operations Report - MONTHLY FLOW REPORT

	<u>March 2022</u>		<u>Year to Date</u>		
			<u>Total</u>		<u>Average</u>
Total Flow	<u>311,259,223</u>	Gallons	<u>829,652,471</u>	Gallon	xxxxx
Total Flow Bypassed	<u>2,742,736</u>	Gallons	<u>23,530,207</u>	Gallon	xxxxx
Days Flow Bypassed	<u>4</u>	Days	<u>6</u>	Days	xxxxx
Total Flow Treated	<u>308,516,487</u>	Gallons	<u>806,122,264</u>	Gallon	xxxxx
Average Minimum	<u>7.3</u>	MGD	xxxxx	xxxxx	<u>6.5</u> MGD
Average Maximum	<u>14.1</u>	MGD	xxxxx	xxxxx	<u>13.0</u> MGD
Average Daily Flow	<u>10.0</u>	MGD	xxxxx	xxxxx	<u>9.0</u> MGD

During the Work Session, the Director of Operations, Christopher Carsia, reviewed the wastewater flows for March 2022 as presented in the monthly flow report. He said the flow to the treatment plant was recorded at 311.2 million gallons with approximately 308.5 million gallons being treated. Christopher said that due to the new DEP permit requirements that became effective March

1, 2022, he will no longer be preparing the CSO monthly reports to the Board since the new reports are much more detailed and lengthy, so he will have Greg post them on the GHJSA website for notification to the general public. He also stated that the average daily flow to the treatment plant for the month was 10.0 MGD, which raised the year-to-date total to 9.0 MGD.

Christopher then reported that the revenues for March 2022 were \$1,130,546.13 which was a 6.3% increase from the prior year. He said the billing for hauled waste received in April totaled \$197,285.56, which is an increase of 4.4% from the same month in the prior year. He then stated that the sewer customer collection rate for the fiscal year through March 2022 was 96.82% and the hauled waste collection rate was 101.73%. Gregory Olander noted that the fiscal year collection rate increased because of a 112.66% collection rate in March, which was due to the start of delinquent collections procedures for 2022. Gregory then reported that the Low Income Household Water Assistance Program (LIHWAP) has yielded about \$40,000 in payments for 52 customers in just two months. He also noted that the delinquent collections process is continuing with Section C notices being mailed in early May and Section B Postings the following week. He said Section A water terminations will begin on May 17th.

Christopher Carsia then reported that programming was started to automate the creation of monthly Residual Hauled Waste Reports in MS Excel, which should be completed in the next few weeks. He said, due to the increased reporting requirements, all monthly DMR Reports need to be closely reviewed prior to submission to DEP. He also reported that there has been no communication from DEP Air Quality Enforcement since the last meeting concerning the impending civil penalty. Christopher then stated that he spoke with a Hazle Township Supervisor regarding the fully depreciated Chevrolet Equinox. He said Hazle Township was not interested in the vehicle, but West Hazleton Borough expressed interest in receiving it, so if there are no objections, the transfer will be made next week.

Andy Nowak then reported that a request for a one-year extension was received from a customer on Terrace Boulevard in Hazleton City because they were not able to complete the sewer connection within the time allotted in the Sewer Permit. He said the item would be on the agenda for the Board's consideration. Andy then reported that a motion was on the agenda for the purchase of a medium duty utility body pickup truck for use by the Road Crew. He said that Bonner Chevrolet notified him that all municipal orders for the Heavy Duty 3500 trucks were cancelled for model year 2022. He said the Authority had two trucks on order that will now be pushed to the 2023 model year.

Gregory then reported that the grit screw and other parts were received for the rebuild of the grit removal system on the main line coming into the WWTP. He said the contractor is scheduled to begin the work on April 27, 2022. He stated that a price was requested from the same contractor for installation of the replacement link seals in the Nitrification and Denitrification pipe galleries and installation of a Mag Meter and mechanical joint connection at the Locust Street Pump Station through the COSTARS Program. He said the pricing will be discussed with the Board once received.

Gregory also reported that the wastewater chemicals bid for the upcoming fiscal year would be advertised with a bid opening in June. He then reported that Gene Zynel is still researching an odor

control chemical to replace Hydrogen Peroxide, as reported at the last meeting. Gregory also noted that he and Rachel Govelovich continue working on the content for the June 22nd incinerator presentation along with materials for an informational handout used during the plant tour later that day. Gregory then reported that additional flyash samples were taken and sent to the lab for analysis to determine if it is feasible to move forward with the beneficial reuse of flyash.

Gregory reported that he submitted a pre-application to Luzerne County for ARPA grant funding for the Locust Street CSO Separation Project in the amount of \$5,500,000. He stated that he sent an appropriation request through Senator Casey's office for funding of the Locust Street CSO Separation Project, which was forwarded to him by Rachel Govelovich. He said the application was completed on short notice prior to the April 25, 2022 deadline.

George & Grink moved to accept the Director of Operation's Report and to have the written report on diverted flows made a permanent part of the record.

Passed: Aye-9, Nay-0, Absent-0

Engineer's Report – During the Work Session, Robert Dougherty referenced a written report that was distributed to the Board. He said the preliminary base mapping is 95% complete for the Locust Street CSO Separation Project in Hazleton City CAP Area 2 & 3. He said design layout for Area 2A has begun and field checks were being completed by the Authority Road Crew in an attempt to locate laterals missing from the plans. He also reported that the Allen Street Water Line Relocation Project was completed by the contractor and tested. He then reported that the Area 10 Project began on Wyoming Street and the project appears to be going well so far.

During the Work Session, Rachel Govelovich referenced a written Engineer's Report that was distributed to the Board. Rachel reported on the Incinerator Installation Project, noting that the additional Stack Test Report information requested by DEP was submitted on February 24th. She said the Incinerator is still in Shakedown until May 30, 2022 and an application for Operating Permit is being prepared for submission. Rachel reported that following submission of quarterly CEMS reports, DEP is issuing small fines for periods of invalid data during the month. She said her firm will work with DEP to clarify that maintenance, calibration, and testing events should not be counted as invalid data once the civil penalty is finalized. Rachel said her firm is also assisting to update the data handling for the incinerator reports to automatically provide the necessary data for reporting to DEP. She said the next report is due for submission on April 30, 2022. Rachel also stated that the other air quality reports listed in the written Engineer's Report would be worked on for submission before their respective deadlines.

Rachel also reported that review of the LSA Grant Application for the Area 3 Locust Street CSO Separation Project was postponed until May 24, 2022. She said it was expected to be reviewed by CFA in March 2022. She then reported that the statewide LSA Grant Application in the amount of \$1,000,000 has been submitted for the Locust Street CSO Separation Project – Area 2 as requested.

Rachel then reported on the 2020 WWTP Improvement Project noting that the final clarifier equipment manufacturer, WesTech, was onsite to complete additional measurements to make sure the installation goes well for Final Clarifier #3. She said the contractor began demolition work on April 20, 2022.

Rachel then reported that the Act 537 Plan of Study was submitted to DEP. She said the next step is for DEP to recommend dates for a pre-planning meeting with all parties involved in the study. She stated that her firm is assisting with the Local Limits Update as required by the new NPDES Permit and an evaluation of options for replacing the leaking link seals in the Nitrification/Denitrification pipe galleries. She said a written report will be provided to the Authority for review and discussion. Rachel also noted that the Chapter 94 Report, CSO Status Report, Annual Industrial Pretreatment Report, and Annual Biosolids/Sludge Report were all submitted to the regulators prior to their respective deadlines.

Sherrock & Formica moved to accept the Engineer’s Report.

Passed: Aye-9, Nay-0, Absent-0

Solicitor’s Report – In addition to what was reported in executive session by Attorney Ustynoski during the Work Session, Attorney Marusak stated that he had nothing additional to report.

Gallagher & Grink moved to accept the Solicitor’s report. Passed: Aye-9, Nay-0, Absent-0

BILLS AND CREDITS

George & Formica moved to approve payment of Gannett Fleming, Inc. invoices and requisitions from February 26, 2022 through April 1, 2022, totaling \$13,619.64 as listed in the following table:

<u>Requisition#</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*7491	Annual Service Work	3,762.95
Operating Fund	051153.B*7494	Attending Authority Meetings	447.59
Operating Fund	051153.C*7495	Chapter 94 Report	1,545.75
Operating Fund	051153.D*7496	Pretreatment Program	585.61
Operating Fund	051153.E*7497	CSO Work	1,400.87
Operating Fund	051153.AG*7492	Financing and Grants	1,958.98
Operating Fund	051153.AJ*7493	Wastewater Capacity Issues	3,148.37
Operating Fund	051153.39*7490	2020 WWTP Improvements Project	769.52
Total			13,619.64

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

George & Gallagher moved to payment of Gannett Fleming, Inc. Invoice #048847.C0*7489, in the amount of \$5,291.05, for professional services rendered from February 26, 2022 through April 1, 2022 relative to the following Incinerator Project items: Air Permitting during Construction (\$5,073.74), Incinerator Construction Administration (\$217.31).

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

Formica & Gallagher moved to approve Requisition No. C251, payable to Wexcon, Inc., totaling \$50,017.50, for Payment Estimate #1 of the Allen Street Water Line Relocation Project. The original contract price was \$64,229.00. The total of payments made to date including this payment is \$50,017.50, which leaves a balance of \$14,211.50.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

George & Gallagher moved to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$740,534.26); Construction in Progress (\$19,399.57); Vehicles (\$34,716.28); Transfers to Other Authority Accounts (\$34,200.00); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service Pennvest Loan #27906 (\$11,152.44); from the month of March 2022.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

Gallagher & George moved to approve issued credits report totaling \$1,708.99 from the month of March 2022.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

OLD BUSINESS

None

NEW BUSINESS

Formica & Gallagher moved to approve the purchase of one (1) 2022 Chevrolet Silverado 2500 Utility Body Pickup Truck for the total purchase price of \$58,913.00 from Bonner Chevrolet Inc. of Kingston, PA, through DGS State Contract #025-300 (COSTARS), as listed in the quotation dated April 8, 2022.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-yes (Passed 9-0-0)

Formica & Grink moved to approve a one-year extension for connection to the sewage collection system, as allowed by the approved sewage connection permit documents, to John Correia for property located at 1501 Terrace Boulevard in the City of Hazleton. The permit and connection expiration date will be extended from August 26, 2022 to August 26, 2023. All remaining Terms and Conditions of the Permit and Developer's Agreement dated August 26, 2021 shall remain in effect.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-No, Zola-yes (Passed 8-1-0)

Gallagher & Formica moved to enter executive session for personnel issue.

Passed: Aye-9, Nay-0, Absent-0

After the Board moved out of executive session, **Gallagher & Sherrock** moved to adjourn.

Passed: Aye-9, Nay-0, Absent-0

The regular meeting was adjourned at 6:51 PM

The next scheduled Work Session will be Wednesday, May 18, 2022 at 6:30 PM

The next scheduled Regular Monthly Meeting will be Monday, May 23, 2022 at 6:30 PM

Respectfully submitted,
Greater Hazleton Joint Sewer Authority

A handwritten signature in cursive script, appearing to read "Gregory Olander", written in black ink.

Gregory Olander, Assistant Secretary