

The June 28, 2023 regular monthly meeting of the Greater Hazleton Joint Sewer Authority was called to order by Chairman Sullivan at 6:30 PM. All participating in the meeting gave a pledge of allegiance.

June 26, 2023 Work Session Roll Call:

Eyerly – Present	Formica – Present	Gallagher – Present
George – Absent	Grink – Present	Pacelli – Present
Sherrock – Present	Sullivan – Present	Zola – Absent

Also in Attendance during Work Session:

Gregory Olander – Director of Administration	Andy Nowak – Field Operations Manager
Attorney Joseph D. Ustynoski – Solicitor	'Rachel Govelovich, P.E. – Gannett Fleming

June 28, 2023 Regular Meeting Roll Call:

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George – Absent	Grink – Present	Pacelli – Present
Sherrock – Present	Sullivan – Present	Zola – Absent

Also in Attendance during Regular Meeting:

Gregory Olander -- Director of Administration	Andy Nowak – Field Operations Manager
Attorney Joseph D. Ustynoski – Solicitor	

*' via Videoconference*

**PUBLIC COMMENT**

There was no public comment received prior to or during the meeting to be presented.

**Formica & Grink** moved to approve the minutes of the May 17, 2023 Pension Meeting.

Passed: Aye-7, Nay-0, Absent-2

**Formica & Sherrock** moved to approve the minutes of the May 22, 2023 Regular Monthly Meeting.

Passed: Aye-7, Nay-0, Absent-2

**OPENING OF BIDS FOR ULTRA LOW SULFUR DIESEL FUEL FOR THE 2023-2024 FISCAL YEAR**

BIDDERS NAME	BID AMOUNT
M&J Excavation, Inc. Bloomsburg, PA	Terminal Rack Price plus \$0.35 per gallon delivered
Button Oil & Propane Mountaintop, PA	Terminal Rack Price plus \$0.40 per gallon delivered

**Formica & Pacelli** moved to award the Ultra-Low Sulfur Diesel Fuel supply contract for August 1, 2023 through July 31, 2024 to the apparent lowest responsible bidder, M&J Excavation, Inc. of Bloomsburg, PA, for the wholesale terminal rack price plus a fixed adder of thirty-five cents (\$0.35) per gallon delivered to the GHJSA as recommended by the Authority Management.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

**OPENING OF BIDS FOR WASTEWATER CHEMICALS FOR THE 2023-2024 FISCAL YEAR**

BIDDERS NAME	SODIUM HYPOCHLORITE	MAGNESIUM HYDROXIDE	POLYALUMINUM CHLORIDE	SODIUM HYDROXIDE	METHANOL	METHANOL ALTERNATIVE
Brenntag Northeast, Inc.	\$2.41/gal	\$822.00 per Dry Ton	No Bid	\$3.1549/gal	\$0.07/gal Added to Methanex Index	\$1.66/gal Brenncarb
Coburn Chemicals, Inc.	No Bid	\$782.95 Dry Ton	No Bid	No Bid	No Bid	No Bid
Coyne Chemical Co.	No Bid	No Bid	No Bid	No Bid	No Bid	*\$0.00/gal Added to Methanex Index
Holland Company, Inc.	No Bid	No Bid	\$3.74/gal \$3.289/lb Al <sub>2</sub> O <sub>3</sub>	No Bid	No Bid	No Bid
JCI Jones Chemicals, Inc.	No Bid	No Bid	No Bid	\$3.47/gal	No Bid	No Bid
Kemira Water Solutions, Inc.	No Bid	No Bid	\$3.43/gal \$3.42/lb Al <sub>2</sub> O <sub>3</sub>	No Bid	No Bid	No Bid
Kuehne Chemical Co.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Main Pool & Chemical Co.	\$3.03/gal	No Bid	No Bid	No Bid	No Bid	No Bid
Martin Marietta Magnesia Specialties	No Bid	\$894.00 Dry Ton	No Bid	No Bid	No Bid	No Bid
PVS Chemicals, Inc.	\$3.23/gal	No Bid	No Bid	\$4.05/gal	No Bid	No Bid
Univar USA, Inc.	\$2.55/gal	No Bid	No Bid	\$2.8216/gal	\$0.08/gal Subtracted from Methanex Index	No Bid
USALCO	No Bid	No Bid	\$3.0244/gal \$1.9929/lb Al <sub>2</sub> O <sub>3</sub>	No Bid	No Bid	No Bid

**Formica & Gallagher** moved to award the August 1, 2023 through July 31, 2024 chemicals contracts as specified in the bid documents to the apparent lowest responsible bidders listed in the following table as recommended by Authority Management:

Sodium Hypochlorite	Brenntag Northeast of Reading, PA	\$2.41 per gallon
Polyaluminum Chloride (DeIPAC 1525)	USALCO of Baltimore, MD	\$3.0244 per gallon \$1.9929 per lb Al <sub>2</sub> O <sub>3</sub>

Methanol	Univar USA, Inc. of Morrisville, PA	\$0.08 per gallon Subtracted from the Methanex Index
Methanol Alternative (EOSi - MicroC 3000)	Coyne Chemical of Croydon, PA	Methanex Index Price with a \$2.30/gal ceiling and a \$1.10/gal floor
Sodium Hydroxide	Univar USA of Morrisville, PA	\$2.8216 per gallon
Magnesium Hydroxide (Thioguard)	Coburn Chemicals of Cockeysville, MD	\$782.95 per Dry Ton

All pricing is FOB delivered to the treatment plant in West Hazleton, PA.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

**Directors' Report -**

**MONTHLY FLOW REPORT**

	<u>May 2023</u>		<u>Year to Date</u>		
			<u>Total</u>		<u>Average</u>
<b>Total Flow</b>	<u>240,890,829</u>	<b>Gallons</b>	<u>1,201,957,409</u>	<b>Gallon</b>	<b>xxxxx</b>
<b>Total Flow Bypassed</b>	<u>10,719,155</u>	<b>Gallons</b>	<u>41,935,413</u>	<b>Gallon</b>	<b>xxxxx</b>
<b>Days Flow Bypassed</b>	<u>2</u>	<b>Days</b>	<u>11</u>	<b>Days</b>	<b>xxxxx</b>
<b>Total Flow Treated</b>	<u>230,171,674</u>	<b>Gallons</b>	<u>1,160,021,996</u>	<b>Gallon</b>	<b>xxxxx</b>
<b>Average Minimum</b>	<u>5.6</u>	<b>MGD</b>	<b>xxxxx</b>	<b>xxxxx</b>	<u>5.5</u> <b>MGD</b>
<b>Average Maximum</b>	<u>9.8</u>	<b>MGD</b>	<b>xxxxx</b>	<b>xxxxx</b>	<u>11.3</u> <b>MGD</b>
<b>Average Daily Flow</b>	<u>7.4</u>	<b>MGD</b>	<b>xxxxx</b>	<b>xxxxx</b>	<u>7.7</u> <b>MGD</b>

During the Work Session, the Director of Administration, Gregory Olander, reviewed the wastewater flows for May 2023 as presented in the monthly flow report. He said the flow to the treatment plant was recorded at approximately 241 million gallons with 230.2 million gallons being treated. He also stated that the average daily flow to the treatment plant for the month increased to 7.4 MGD, however, the year to date average daily flow remained constant at 7.7 MGD.

Gregory Olander then reported that the revenues for May 2023 were \$1,399,240.99 and the billing for hauled waste received in May totaled \$190,078.63. He then stated that the overall customer collection rate for the month of May was 133.75% and collections for the fiscal year to date increased from 96.80% to 99.89% due to the annual delinquent processing and water shutoffs. He then reported that Attorney Gartley is making the changes to the CBA as agreed upon in negotiations for Board and Union signatures. He also reported that all contractual changes have been made for employee benefits as agreed upon in the CBA. He then referenced a handout of proposed meeting dates for the upcoming fiscal year and noted that he would advertise the meeting dates if there no objections from the Board. Gregory also reported that he would be providing pricing to upgrade the virtual business server before the current operating system is no longer supported. He informed the Board that he had a meeting with VZRscada to lay the framework for a cybersecurity assessment of the Authority's operations and to assess all connected assets. He said this assessment is what is being recommended by the EPA for water and

wastewater plants and is anticipated to cost approximately \$24,000. Gregory then reported that a 50% surplus distribution in the amount of \$35,142.00 was received from PMHIC for health insurance claims in calendar year 2022.

Gregory reported that the Maintenance Department staff is working on installing a new transfer screw in the second greenhouse to replace a damaged screw. He then stated that work is continuing on the Autumn & Ridge CSO Separator Final Report and Nick Sahd is preparing the Annual Operations Report for submission to the Trustee prior to July 31<sup>st</sup> as required under the Trust Indenture.

Gregory also reported on the Incinerator Project noting that the Stack Re-test was conducted on May 17, 2023 for Lead and HCL. He said the preliminary results are passing for both parameters using the new water flows and pressure setting in the Venturi scrubber. He said the annual Relative Accuracy Test Audit (RATA) is scheduled for July 25, 2023. Gregory then stated that the second draft Title V Operating Permit was received from PADEP on June 8, 2023. He said several of the items identified not to be regulations were noted in the comments of the first draft, but they were not removed from the permit, so a follow-up conversation with the PADEP permit writer is necessary to explain the Authority's position on those issues. He then said there still has been no reply from PADEP on the Act 537 Plan of Study that was submitted on February 12, 2023 for their comment or approval.

Gregory then reported on several funding applications submitted to the Commonwealth Financing Authority (CFA) including the PA H2O Grant in the amount of \$3,900,000 for the Locust Street CSO Separation Project and the PA Small Water & Sewer Grant in the amount of \$400,000. He said the applications are expected to be reviewed by CFA and awarded at either the July or September meetings. He then noted that he is completing the final paperwork to begin receiving \$2,000,000 in Luzerne County ARPA funds for the Locust Street CSO Separation Project.

During the Work Session, Andy Nowak reported on that the Road Crew is beginning the last phase of the 60-inch pipe replacement alongside the Hazleton Area High School (HAHS) up to 22<sup>nd</sup> Street. He said there is approximately 300 linear feet of pipe to replace and restoration work to complete before the school year begins in September. He said the Road Crew began dye testing in Area 10 (Phase 2) to locate cross connections as part of the Area 10 Separation Project. He noted that the developer of the 199 N. Wyoming Street property in Hazleton City originally had submitted an EDU allocation request of 23 EDUs; however, the developer withdrew the request prior to finalization of the Regular Meeting Agenda.

**Formica & Grink** moved to accept the Directors' Report and to have the written report on diverted flows made a permanent part of the record.

Passed: Aye-7, Nay-0, Absent-2

**Engineer's Report** – During the Work Session, Rachel Govelovich referenced a written Engineer's Report that was distributed to the Board. Rachel stated that in addition to the overlapping items from the Director's Report, there are three Air Quality reports that need to be submitted before July 31<sup>st</sup>. She then reported that it is unknown whether the Commonwealth Financing Authority (CFA) will be awarding ARPA grants for H2O and PA Small Water & Sewer Projects at the July 18<sup>th</sup> meeting. She said several PENNVEST questions were answered relative to the Authority's application for funding that is expected to be discussed at the July 19<sup>th</sup> PENNVEST Meeting. She also stated that a meeting will be held at the Authority to finalize meter locations for a CSO metering project that is required in the new NPDES

Permit. She said the Board will be advised of the recommendations to move forward with metering the CSOs. In response to board question, Rachel confirmed that there is no regulatory completion date at this time for the Act 537 Planning that is underway and in PADEP’s hands.

During the Work Session, Andy Nowak reported for Robert Dougherty by referencing a written report that was distributed to the Board. He said work is being done to finalize removal flows from the West Hazleton Area 2 Separation Project so they can be included in the Autumn & Ridge Final Report. He then reported that Notice of Intent to Award and Notice of Award are on the agenda for the Locust Street CSO Separation and Force Main Replacement Project to be awarded to Michael F. Ronca and Sons, Inc. for the bid price of \$5,271,000. Chairman Sullivan asked when construction would begin on this project. Rachel Govelovich responded that due to a PENNVEST requirement, Davis Bacon and DBE submissions need to be approved by PADEP. She said if the H2O grant is not received in July, construction cannot begin until after the PENNVEST closing, which would be in September. Andy then reported that disconnection notices have been issued to the sixty-nine (69) property owners in Hazleton CAP Area 2/3 with roof drains connected to the sanitary sewer system. He said the twelve (12) sanitary to storm connections that have been identified will be corrected during the construction phase of the project. He said field investigation and dye testing are underway in Area 10 for preliminary evaluation for Phase 2 of the Project.

**Gallagher & Formica** moved to accept the Engineer’s Report.

Passed: Aye-7, Nay-0, Absent-2

**Solicitor’s Report** – Attorney Ustynoski stated that in addition to what was reported in executive session during the Work Session, he had a legal issue to discuss in executive session.

**Grink & Formica** moved to enter executive session for a legal issue.

Passed: Aye-7, Nay-0, Absent-2

After the Board moved out of executive session, **Gallagher & Grink** moved to accept the Solicitor’s Report. Passed: Aye-7, Nay-0, Absent-2

**BILLS AND CREDITS**

**Formica & Gallagher** moved to approve payment of Gannett Fleming, Inc. invoices and requisitions from May 6, 2023 through June 2, 2023 totaling \$8,290.97 as listed in the following table:

<u>Requisition#</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*23997	Annual Service Work	\$ 1,292.44
Operating Fund	051153.B*23994	Attending Authority Meetings	\$ 262.30
Operating Fund	051153.D*23996	Pretreatment Program	\$ 167.75
Operating Fund	051153.42*24000	2022-2023 Air Compliance	\$ 2,452.51
Operating Fund	051153.44*24002	2022 Locust Street CSO PV	\$ 4,115.97
Total			\$ 8,290.97

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

Gallagher & Formica moved to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$596,430.16); Construction in Progress (\$54,436.91); Debt Service - Series 2020 Bond (\$336,500.00); Debt Service - Series 2021 Bond (\$503,000.00); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service PENNVEST Loan #27906 (\$11,152.44) from the month of May 2023.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

Gallagher & Formica moved to approve issued credits report totaling \$4,312.76 from the month of May 2023.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

### OLD BUSINESS

Formica & Gallagher moved to remove the bids from the table for the Locust Street CSO Separation and Force Main Replacement Project.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

Formica & Gallagher moved to issue Notice of Intent to Award and Notice of Award to the apparent lowest responsible bidder, Michael F. Ronca & Sons, Inc., for the bid price of \$5,271,000.00 for the Locust Street CSO Separation and Force Main Replacement Project, contingent upon satisfactory review of bonds and insurances by the Engineer and Solicitor.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

### NEW BUSINESS

Gallagher & Grink moved to appoint Authority union employee Thomas Baran to the position of Assistant Chief Operator as recommended by Authority Management.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

Gallagher & Grink moved to approve a one-year extension option to the contract with SNF Polydyne, Inc. for the purchase of Clarifloc C-9530 emulsion polymer at a price of \$1.52/lb. effective August 1, 2023 through July 31, 2024 as recommended by Authority Management.

On the Question, Board Member Eyerly asked why the polymer was not bid with the other chemicals. Gregory Olander responded that the polymer was bid in 2021 with options for one year extensions. He said the Authority is exercising the option. He noted that SNF Polydyne is a manufacturer of polymer, so the Authority is purchasing directly from a manufacturer.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

Formica & Pacelli moved to adopt Resolution 004 of 2023 declaring official intent to reimburse the Authority's General Fund or any other Authority Fund used to construct improvements and additions to its sewer system for the Locust Street CSO Separation and Force Main Replacement Project with Funds received from the Pennsylvania Infrastructure Investment Authority (PENNVEST).

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-absent, Grink-yes, Pacelli-yes, Sherrock-yes, Sullivan-yes, Zola-absent (Passed 7-0-2)

Gallagher & Grink moved to adjourn.

Passed: Aye-7, Nay-0, Absent-2

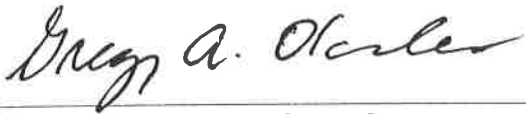
The regular meeting was adjourned at 6:41 PM

The next scheduled Work Session will be Wednesday, July 26, 2023 at 6:30 PM

The next scheduled Regular Monthly Meeting will be Monday, July 31, 2023 at 6:30 PM

Respectfully submitted,

**Greater Hazleton Joint Sewer Authority**



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Gregory Olander, Assistant Secretary