



GREATER HAZLETON JOINT SEWER AUTHORITY

OFFICE LOCATION - VALMONT INDUSTRIAL PARK
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April 29, 2024

Dear Board Member:

The following is the agenda for the April 29, 2024 regular monthly meeting at 6:30 p.m.

- 1) Pledge of Allegiance
- 2) Roll Call and Opportunity for Public Input at this time.
- 3) Approval of the minutes of the March 12, 2024 Special Meeting (copy attached)
- 4) Approval of the minutes of the March 27, 2024 Regular Meeting (copy attached)
- 5) Directors' Report – copy attached
- 6) Engineers' Report – copy attached
- 7) Solicitor's Report

BILLS AND CREDITS

- 8) Motion to approve payment of Gannett Fleming, Inc. invoices and requisitions from February 24, 2024 through March 29, 2024, totaling \$30,425.16 as listed in the following table:

<u>Requisition #</u>	<u>Project.Term*Invoice No.</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*34500	Annual Service Work	\$ 3,168.50
Operating Fund	051153.B*34501	Attending Authority Meetings	\$ 246.29
Operating Fund	051153.C*34502	Chapter 94 Report	\$ 4,386.66
Operating Fund	051153.D*34503	Pretreatment Program	\$ 1,061.40
Operating Fund	051153.E*34504	CSO Work	\$ 2,553.77
Operating Fund	051153.42*34499	2023-2024 Air Compliance	\$ 2,331.73
Operating Fund	051153.45*34509	Solid Waste Mgmt Permit Renewal	\$ 5,649.22
Operating Fund	051153.46*34508	GIS Mapping Project	\$ 11,027.59
Total			\$ 30,425.16

- 9) Motion to approve payment of RJD Engineering, Inc. invoices from March 2024 totaling \$20,662.00 as listed in the following table:

	<u>Invoice Date</u>	<u>Project Description</u>	<u>Amount</u>
Operating Fund	3/31/2024	Area 2/3 - Locust St CSO	\$ 20,332.00
Operating Fund	3/31/2024	Collection System Engineering	\$ 330.00
Total			\$ 20,662.00

- 10) Motion to approve Requisition No. C260, payable to Michael F. Ronca & Sons, Inc., totaling \$285,325.46, for Payment Estimate #5 of the Locust St CSO Separation & Force Main Replacement Project as recommended by the engineer. The original contract price was \$5,271,000.00. Add for Change Order #1 (\$118,506.57) for a total contract price of \$5,389,506.57. The total of payments made to date including this payment is \$1,562,493.86, which leaves a balance of \$3,827,012.71.
- 11) Motion to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$668,609.58); Transfers for Contractor Payments (\$572,715.00); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service PENNVEST Loan #27906 (\$11,152.44) from the month of March 2024 (copy attached).
- 12) Motion to approve issued credits report totaling \$309.14 from the month of March 2024 (copy attached).

OLD BUSINESS

None

NEW BUSINESS

- 13) Motion to approve a sewage connection allocation for one (1) EDU, at 230 gallons per EDU, to Wanda Hernandez for property located at 129 West Elm Street in the City of Hazleton, as described in the sewage permit application package.
- 14) Motion to approve a permit extension request for connection to the sewage collection system, as allowed by the approved sewage connection permit documents, to NEPA 309 Building, LLC, for property located at North Conahan Drive & State Route 424 in the City of Hazleton. The permit and connection expiration date will be extended to May 25, 2025. All remaining Terms and Conditions of the Permit and Developer's Agreement dated May 25, 2021 shall remain in effect.
- 15) Motion to approve a refund to Karchner/Riccetti Partners for overpayment of sewer bills in the amount of \$34,697.70 for the property located at 400 Jaycee Drive, Hazle Township, PA.

Respectfully Submitted,



Gregory Olander, Assistant Secretary, GHJSA