



# GREATER HAZLETON JOINT SEWER AUTHORITY

OFFICE LOCATION - VALMONT INDUSTRIAL PARK  
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**July 29, 2024**

Dear Board Member:

The following is the agenda for the July 29, 2024 regular monthly meeting at 6:30 p.m.

- 1) Pledge of Allegiance
- 2) Roll Call and Opportunity for Public Input at this time.
- 3) Approval of the minutes of the June 26, 2024 Regular Meeting (copy attached)
- 4) Approval of the Fiscal Year August 1, 2024 to July 31, 2025 Operating Budget for the Treatment Plant and Collection System Division as presented by Authority Management (copy attached)
- 5) Directors' Report – copy attached
- 6) Engineers' Report – copy attached
- 7) Solicitor's Report

## BILLS AND CREDITS

- 8) Motion to approve payment of Gannett Fleming, Inc. invoices and requisitions from May 25, 2024 through June 28, 2024, totaling \$26,887.07 as listed in the following table:

<u>Requisition #</u>	<u>Project</u>	<u>Term*Invoice No.</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*	38581	Annual Service Work	\$ 4,191.32
Operating Fund	051153.B*	38582	Attending Authority Meetings	\$ 928.33
Operating Fund	051153.42*	38572	2023-2024 Air Compliance	\$ 4,339.85
Operating Fund	051153.44*	38574	Locust St CSO PENNVEST	\$ 1,806.06
Operating Fund	051153.46*	38573	GIS Mapping Project	\$ 14,685.92
Operating Fund	051153.46*	38579	Locust St PENNVEST (Const)	\$ 935.59
Total				\$ 26,887.07

- 9) Motion to approve payment of RJD Engineering, Inc. invoices from June 2024 totaling \$14,720.87 as listed in the following table:

	<u>Invoice Date</u>	<u>Project Description</u>	<u>Amount</u>
Operating Fund	6/30/2024	Area 2/3 - Locust St CSO	\$ 14,335.87
Operating Fund	6/30/2024	Collection System Engineering	\$ 385.00
Total			\$ 14,720.87

- 10) Motion to approve Change Orders #31 through #33 totaling a net addition to the Locust Street CSO Separation & Force Main Replacement Project contract with Michael F. Ronca & Sons, Inc., in the amount of \$21,164.40, as presented and recommended by the engineer and listed in the table below:

LOCUST STREET CSO SEPARATION FORCE MAIN PROJECT  
CHANGE ORDERS 28 to 30 SUMMARY

CHANGE ORDER	AMOUNT
31	\$7,919.02
32	\$8,148.99
33	\$5,096.39
NET CONTRACT CHANGE	\$21,164.40

- 11) Motion to approve Requisition No. C263, payable to Michael F. Ronca & Sons, Inc., totaling \$298,684.98 for Payment Estimate #8 of the Locust St CSO Separation & Force Main Replacement Project as recommended by the engineer. The original contract price was \$5,271,000.00. Add for Change Orders #1 through #33 (\$300,309.66) for a total contract price of \$5,571,309.66. The total of payments made to date including this payment is \$2,523,919.02, which leaves a balance of \$3,047,390.64.
- 12) Motion to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$907,889.32); Construction in Progress (\$94,861.87); Equipment/Office Equipment (\$443,765.96); Transfers to other Authority Accounts for Construction Payments (\$257,704.90); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service PENNVEST Loan #27906 (\$11,152.44) from the month of June 2024 (copy attached).
- 13) Motion to approve issued credits report totaling \$7,033.33 from the month of June 2024 (copy attached).

OLD BUSINESS

None

NEW BUSINESS

- 14) Motion to approve the transfer of \$679,929.00 from the Operating Fund to the PA INVEST Collection System Reserve Fund for Fiscal Year Ended July 31, 2024 as presented by Authority Management.
- 15) Motion to approve the transfer of \$135,000.00 from the Operating Fund to the PA INVEST Operating Reserve for Fiscal Year Ended July 31, 2024 as presented by Authority Management.
- 16) Motion to approve the transfer of \$165,000.00 from the Operating Fund to the PA INVEST General Fund for Depreciation Expense for Fiscal Year Ended July 31, 2024 as presented by Authority Management.

- 17) Motion to authorize the transfer of \$528,157.00 from the Operating Fund to Morgan Stanley Account 613-071059-294 for investment within the approved asset allocation model.
- 18) Motion to award the property and casualty insurance coverage for Fiscal Year 2024-2025 to \_\_\_\_\_ which includes \$ \_\_\_\_\_ cyber-insurance coverage for a total annual premium of \$ \_\_\_\_\_, as recommended by Authority Management and the Solicitor.
- 19) Motion to authorize payment of Debt Service Obligations for fiscal year 2024-2025 at the amortization schedule amounts and the intervals listed in the Bond Trust Indentures and PENNVEST Loan Agreements.
- 20) Motion to adopt Resolution 001 of 2024, which authorizes the Chairman and Secretary to enter into a Consent Assessment of Civil Penalty (CACP) with the Pennsylvania Department of Environmental Protection for violations noted in the September 13, 2023 NOV and as outlined in the CACP. The Motion also authorized payment of \$9,900.00 payable to the "Commonwealth of PA Clean Air Fund" as stipulated in the CACP.
- 21) Motion to authorize Board Member Rocco Formica to represent the Authority as a Voting Delegate at the Pennsylvania Municipal Authorities Association's annual business meeting to be held during its annual conference.
- 22) Motion to approve the proposal addendum dated July 22, 2024 from RJD Engineering, Inc. with a cost not to exceed \$45,000.00 for additional engineering services required to provide construction inspection, project administration, and tagging/inspection of roof drains for an additional three (3) months beyond the originally anticipated construction completion date in August 2024. The new schedule provided by the contractor for PENNVEST closing anticipates a new completion date in late November 2024.

Respectfully Submitted,



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Gregory Olander, Assistant Secretary, GHJSA