



# GREATER HAZLETON JOINT SEWER AUTHORITY

---

OFFICE LOCATION - VALMONT INDUSTRIAL PARK

P.O. BOX 651 • HAZLETON, PA 18201

PHONE: (570) 454-0851 • FAX: (570) 454-1640

**January 22, 2025**

Dear Board Member:

The following is the agenda for the January 27, 2025 regular monthly meeting at 6:30 p.m.

- 1) Pledge of Allegiance
- 2) Roll Call and Opportunity for Public Input at this time.
- 3) REORGANIZATION
  - Appointment of a Temporary Chairman to chair the Reorganization
  - Election of Chairman – presently held by John Sullivan
  - Election of Vice-Chairman – presently held by Frank George
  - Election of Secretary – presently held by William Gallagher
  - Election of Treasurer – presently held by Theodore Sherrock
  - Election of Asst. Treasurer – presently held by Rocco Formica
- 4) Appointments by the Board:
  - A. Appointment of the Solicitor – presently held by the Firm of Ustynoski & Marusak with representation by Joseph D. Ustynoski, Esquire
  - B. Appointment of Investment Firm – presently held by Morgan Stanley with representation by investment consultant Howard C. Willard III
  - C. Appointment of Auditor – presently held by Snyder & Clemente, CPA with representation by John Nonnemacher, CPA
  - D. Appointment of the Actuarial Consultant – presently held by Foster & Foster, Inc. with representation by Paul Baugher
  - E. Appointment of Engineer – presently held by Gannett Fleming, Inc. with representation by Rachel Govelovich, P.E.
  - F. Appointment of “Special Projects Engineer” for the Collection System Division – presently held by RJD Engineering, Inc. with representation by Robert Dougherty, P.E.
- 5) Approval of the minutes of the December 4, 2024 Special Meeting (copy attached)
- 6) Approval of the minutes of the December 18, 2024 Regular Meeting (copy attached)
- 7) Directors’ Report – copy attached
- 8) Engineer’s Report – copy attached

9) Solicitor’s Report

BILLS AND CREDITS

10) Motion to approve payment of Gannett Fleming, Inc. invoices and requisitions from November 30, 2024 through December 27, 2024, totaling \$36,992.84 as listed in the following table:

<u>Requisition #</u>	<u>Project.Term*Invoice No.</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*45992	Annual Service Work	\$ 5,425.19
Operating Fund	051153.B*45993	Attending Authority Meetings	\$ 1,114.85
Operating Fund	051153.D*45995	Pretreatment Program	\$ 280.00
Operating Fund	051153.E*45994	CSO Flow Model & LTCP Studies	\$ 22,319.14
Operating Fund	051153.43*45996	Act 537 Plan	\$ 2,368.94
Operating Fund	051153.46*45999	GIS Mapping Project	\$ 742.52
Operating Fund	051153.44*45998	Locust St PENNVEST (Const)	\$ 951.45
Operating Fund	051153.49*45997	Northpoint Campus Development	\$ 3,263.86
Operating Fund	051153.50*46000	ODMS/PMBS Upgrade	\$ 526.89
		Total	\$ 36,992.84

11) Motion to approve payment of RJD Engineering, Inc. invoices from December 2024 totaling \$13,653.50 as listed in the following table:

	<u>Invoice Date</u>	<u>Project Description</u>	<u>Amount</u>
Operating Fund	12/31/2024	Area 2/3 - Locust St CSO	\$ 10,406.00
Operating Fund	12/31/2024	Collection System Engineering	\$ 3,247.50
		Total	\$ 13,653.50

12) Motion to approve Change Orders #46 to #47 totaling a net addition to the Locust Street CSO Separation & Force Main Replacement Project contract with Michael F. Ronca & Sons, Inc., in the amount of \$21,861.78, as presented and recommended by the engineer and listed in the table below:

LOCUST STREET CSO SEPARATION FORCE MAIN PROJECT  
CHANGE ORDER 46 to 47 SUMMARY

CHANGE ORDER	AMOUNT
46	\$13,735.21
47	\$8,126.57
 NET CONTRACT CHANGE	 \$21,861.78

13) Motion to approve Requisition No. C269, payable to Michael F. Ronca & Sons, Inc., totaling \$155,231.69, for Payment Estimate #14 of the Locust St CSO Separation & Force Main Replacement Project as recommended by the engineer. The original contract price was

\$5,271,000.00. Add for Change Orders #1 through #47 in the amount of \$152,317.24 for a total contract price of \$5,423,317.24. The total of payments made to date including this payment is \$4,510,235.23, which leaves a balance of \$913,082.01.

- 14) Motion to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$791,069.31); Construction in Progress (\$587,488.01); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service PENNVEST Loan #27906 (\$11,152.44); Debt Service PENNVEST Loan #71468 (\$615.98); Debt Service PENNVEST Loan #77114 (\$377.12) from the month of December 2024 (copy attached).
- 15) Motion to approve issued credits report totaling \$242.06 from the month of December 2024 (copy attached).

#### OLD BUSINESS

None

#### NEW BUSINESS

- 16) Motion to approve the Actuarial Services Agreement dated January 2, 2025 with Foster & Foster Consulting Actuaries, Inc., to generate required reports in calendar years 2025 and 2026 as per the scope of work listed in Schedule A and the fee schedule listed in Schedule B of the agreement.
- 17) Motion to approve a one-year extension for connection to the sewage collection system, as allowed by the approved sewage connection permit documents, to Hazleton Creek Commerce Center Holdings, LLC, for Buildings #4 & #5 on the property located at State Route 309 & State Route 924 in the City of Hazleton. The permit and connection expiration date shall be extended from January 28, 2025 to January 28, 2026. All remaining Terms and Conditions of the Permit and Developer's Agreement shall remain in effect.

Respectfully Submitted,



Gregory Olander, Assistant Secretary, GHJSA