



GREATER HAZLETON JOINT SEWER AUTHORITY

OFFICE LOCATION - VALMONT INDUSTRIAL PARK

P.O. BOX 651 • HAZLETON, PA 18201

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July 28, 2025

Dear Board Member:

The following is the agenda for the July 28, 2025 regular monthly meeting at 6:30 p.m.

- 1) Pledge of Allegiance
- 2) Roll Call and Opportunity for Public Input at this time.
- 3) Approval of the minutes of the June 18, 2025 Regular Meeting (copy attached)
- 4) Approval of the minutes of the July 2, 2025 Special Meeting (copy attached)
- 5) Approval of the Fiscal Year August 1, 2025 to July 31, 2026 Operating Budget for the Treatment Plant and Collection System Division as presented by Authority Management (copy attached)
- 6) Directors' Report – copy attached
- 7) Engineer's Report – copy attached
- 8) Solicitor's Report

BILLS AND CREDITS

- 9) Motion to approve payment of Gannett Fleming, Inc. invoices and requisitions through June 27, 2025, totaling \$18,884.96 as listed in the following table:

<u>Requisition #</u>	<u>Project.Term*Invoice No.</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*53739	Annual Service Work	\$ 3,273.80
Operating Fund	051153.D*53741	Pretreatment Program	\$ 210.00
Operating Fund	051153.E*53742	Flow Study	\$ 1,997.91
Operating Fund	051153.T*53743	NPDES Permit Renewal	\$ 140.00
Operating Fund	051153.45*53737	Solid Waste Management Permit	\$ 1,945.91
Operating Fund	051153.49*53735	Development - NorthPoint	\$ 2,436.95
Operating Fund	051153.50*53736	ODMS/PMBS Upgrade	\$ 3,948.54
Operating Fund	048847.C0*53744	Incinerator Install (PENNVEST)	\$ 4,931.85
Total			\$ 18,884.96

- 10) Motion to approve payment of RJD Engineering, Inc. invoices from June 2025 totaling \$18,874.50 as listed in the following table:

	<u>Invoice Date</u>	<u>Project Description</u>	<u>Amount</u>
Operating Fund	6/30/2025	Area 2/3 - Locust St CSO	\$ 14,064.50
Operating Fund	6/30/2025	Area 10 (Phase 2) Separation	\$ 3,276.00
Operating Fund	6/30/2025	Collection System Engineering	\$ 1,534.00
		Total	\$ 18,874.50

- 11) Motion to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$710,015.55); Construction in Progress (\$153,451.29); Equipment (\$82,185.00); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service PENNVEST Loan #27906 (\$11,152.44); Debt Service PENNVEST Loan #71468 (\$2,234.14); Debt Service PENNVEST Loan #77114 (\$377.12) from the month of June 2025 (copy attached).
- 12) Motion to approve issued credits report totaling \$3,513.48 from the month of June 2025 (copy attached).

OLD BUSINESS

None

NEW BUSINESS

- 13) Motion to approve the transfer of \$357,527.00 from the Operating Fund to the PA INVEST Collection System Reserve Fund for Fiscal Year Ended July 31, 2025 as presented by Authority Management.
- 14) Motion to authorize payment of Debt Service Obligations for fiscal year 2025-2026 at the amortization schedule amounts and the intervals listed in the Bond Trust Indentures and PENNVEST Loan Agreements.
- 15) Motion to approve a sewage connection allocation for one (1) EDU, at 230 gallons per EDU, to NorthPoint Development, LLC for property located at South Conahan Drive and State Route 424 in the City of Hazleton, as described in the sewer permit application package.
- 16) Motion to approve a Reservation of Sewage Capacity of ten (10) EDUs, at 230 gallons per EDU, to the Hazleton Area School District, for property located at 1601 West 23rd Street in Hazle Township, for the reservation of capacity fee of \$9,288.00 for a three-year period, as detailed in the executed Reservation of Capacity Application and Agreement (ROCA) documents. The Reservation of Capacity Fee shall be held in escrow until all or a portion is either refunded to the developer or transferred to the Authority's Operating Accounts as specified in the ROCA.
- 17) Motion to approve the advertisement of Fiscal Year 2025-2026 Regular Monthly Meetings & Work Sessions schedule as distributed to the Board Members.

- 18) Motion to award the property and casualty insurance coverage for Fiscal Year 2025-2026 to HUB International Three Rivers (Weiss-Schantz Agency) for a total annual premium of \$105,974.00, as recommended by Authority Management and the Solicitor.
- 19) Motion to award the cyber insurance coverage for Fiscal Year 2025-2026 in the amount of \$1 million to Brown & Brown Insurance for a total annual premium of \$7,163.00, as recommended by Authority Management and the Solicitor.
- 20) Motion to approve an Agreement Between Greater Hazleton Joint Sewer Authority and Hazleton City Authority and Northpoint Development Transferring Ownership of a Certain Sewer Collection Line from the Hazleton City Authority to the Greater Hazleton Joint Sewer Authority. This motion is conditioned upon a Deed of Right-of-Way and Easement being granted from the property owner Northpoint Development to the Greater Hazleton Joint Sewer Authority, and Solicitor review and approval.
- 21) Motion to approve a sewage connection allocation for one (1) EDU, at 230 gallons per EDU, to David Kendall for property located at 502 East Chapel Street in the City of Hazleton, as described in the sewer permit application package.

Respectfully Submitted,



Gregory Olander, Assistant Secretary, GHJSA