

The June 18, 2025 regular monthly meeting of the Greater Hazleton Joint Sewer Authority was called to order by Acting Chairman Gallagher at 6:30 PM. All participating in the meeting gave a pledge of allegiance.

June 16, 2025 Work Session Roll Call:

Eyerly – Present	Formica – Present	Gallagher – Present
George – Present ¹	Grink – Present	Sharkey – Present
Sherrock – Present	Sullivan – Present	Stefanovich – Present

Also in Attendance during Work Session:

Gregory Olander – Director of Administration	Andy Nowak – Field Operations Manager
Attorney Joseph D. Ustynoski – Solicitor	¹ Christopher Carsia – Director of Operations

June 18, 2025 Regular Meeting Roll Call:

Eyerly – Present	Formica – Present	Gallagher – Present
George – Present ¹	Grink – Present	Sharkey – Present ¹
Sherrock – Present	Sullivan – Absent	Stefanovich – Absent

Also in Attendance during Regular Meeting:

Gregory Olander – Director of Administration	Andy Nowak – Field Operations Manager
Attorney Joseph D. Ustynoski – Solicitor	Christopher Carsia – Director of Operations
Robert Dougherty, P.E. – RJD Engineering, Inc.	¹ Rachel Govelovich, P.E. – GFT Infrastructure, Inc.

¹ via phone or Videoconference

PUBLIC COMMENT

There was no public comment received prior to or during the meeting to be presented.

Grink & Formica moved to approve the minutes of the May 14, 2025 Pension Meeting.

Passed: Aye-7, Nay-0, Absent-2

Sherrock & Formica moved to approve the minutes of the May 19, 2025 Regular Monthly Meeting.

Passed: Aye-7, Nay-0, Absent-2

Formica & Grink moved to approve the minutes of the May 21, 2025 Special Meeting.

Passed: Aye-7, Nay-0, Absent-2

OPENING OF BIDS FOR ULTRA LOW SULFUR DIESEL FUEL FOR THE 2025-2026 FISCAL YEAR

BIDDERS NAME	BID AMOUNT
Button Energy Mountaintop, PA	Terminal Rack Price plus \$0.28 per gallon delivered
M&J Excavation, Inc. Bloomsburg, PA	Terminal Rack Price plus \$0.35 per gallon delivered

Russel Postupack Oil Co., Inc.
Kline Township, PA

Terminal Rack Price plus \$0.40 per gallon delivered

Formica & Grink moved to award the Ultra-Low Sulfur Diesel Fuel supply contract for August 1, 2025 through July 31, 2026 to the apparent lowest responsible bidder, Button Energy of Mountaintop, PA, for the wholesale terminal rack price plus a fixed adder of twenty-eight cents (\$0.28) per gallon delivered to the GHJSA as recommended by the Authority Management.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

OPENING OF BIDS FOR WASTEWATER CHEMICALS FOR THE 2025-2026 FISCAL YEAR

BIDDERS NAME	SODIUM HYPOCHLORITE	MAGNESIUM HYDROXIDE	POLY- ALUMINUM CHLORIDE	SODIUM HYDROXIDE	HYDROGEN PEROXIDE	METHANOL	METHANOL ALTERNATIVE
Brenntag Northeast, Inc.	\$2.65/gal	No Bid	No Bid	\$2.3244/gal	\$0.26/gal (withdrawn)	Bid Disqualified	No Bid
Catalynt Solutions, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.28/gal Subtracted from Methanex Index	No Bid
Chemstream, Inc.	\$2.20/gal	No Bid	No Bid	\$3.24/gal	\$2.29/gal	No Bid	No Bid
Coburn Chemicals, Inc.	No Bid	\$793.29 Dry Ton	No Bid	No Bid	No Bid	No Bid	No Bid
Environmental Operating Systems, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.39/gal Subtracted from Methanex Index
Holland Company, Inc.	No Bid	No Bid	\$3.74/gal \$3.329/lb Al ₂ O ₃	No Bid	No Bid	No Bid	No Bid
JCI Jones Chemicals, Inc.	No Bid	No Bid	No Bid	\$2.9029/gal	No Bid	No Bid	No Bid
Kemira Water Solutions, Inc.	No Bid	No Bid	\$3.48/gal \$3.35/lb Al ₂ O ₃	No Bid	No Bid	No Bid	No Bid
Kuehne Chemical Co.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Martin Marietta Magnesia Specialties	No Bid	\$938.00 Dry Ton	No Bid	No Bid	No Bid	No Bid	No Bid
Pencco, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Thatcher Company of NY, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	\$0.05/gal Subtracted from Methanex Index	No Bid

Univar USA, Inc.	\$2.18/gal	No Bid	No Bid	\$2.60/ gal (plus Tariff)	No Bid	\$0.36/gal Subtracted from Methanex Index	No Bid
USALCO	No Bid	No Bid	\$3.3273/gal \$2.1928/lb Al ₂ O ₃	No Bid	No Bid	No Bid	No Bid
USP Technologies	No Bid	No Bid	No Bid	No Bid	\$2.25/gal	No Bid	No Bid
W.K. Merriman	No Bid	\$820.00/ Dry Ton	No Bid	No Bid	No Bid	No Bid	No Bid

Formica & Grink moved to award the August 1, 2025 through July 31, 2026 chemicals contracts as specified in the bid documents to the apparent lowest responsible bidders listed in the following table as recommended by Authority Management:

Sodium Hypochlorite	Univar USA, Inc. of Morrisville, PA	\$2.18 per gallon
Polyaluminum Chloride (DelPAC 1525)	USALCO of Baltimore, MD	\$3.3273 per gallon \$2.1928 per lb Al ₂ O ₃
Methanol	Univar USA, Inc. of Morrisville, PA	\$0.36 per gallon Subtracted from the Methanex Index
Methanol Alternative (EOSi - MicroC 3000)	Environmental Operating Systems, Inc. of Pocasset, MA	\$0.39 per gallon Subtracted from the Methanex Index Price with a \$2.30/gal ceiling and a \$1.30/gal floor
Sodium Hydroxide (50%)	Brenntag Northeast of Reading, PA	\$2.3244 per gallon
Hydrogen Peroxide (27%)	USP Technologies of Glen Allen, VA	\$2.25 per gallon
Magnesium Hydroxide (Thioguard)	Coburn Chemicals of Cockeysville, MD	\$793.29 per Dry Ton

All pricing is FOB delivered to the treatment plant in West Hazleton, PA.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Hiring Committee Report -

Board Member Grink reported on behalf of the Hiring Committee. He said interviews were conducted for vacant plant operator positions. He said the candidates who were interviewed were well qualified in the sciences. He said the committee is recommending Jeremy Rossi to be hired at this meeting and a second candidate to be hired at the July 2025 Board meeting. He said the candidates being recommended received a plant tour so they are familiar with the job duties before being recommended for hire.

Formica & George moved to approve the Hiring Committee Report.

Passed: Aye-7, Nay-0, Absent-2

Formica & Grink moved to hire Jeremy Rossi for the position of Plant Operator, conditioned upon his passing a physical examination and drug screening, at an hourly rate of \$26.74, which is 80% of the

current Certified Plant Operator rate with a start date determined by Authority Management. As stated in the Union Contract, a Plant Operator is a certified position and requires Mr. Rossi to pass the PA State certification exam for a Class "A" Wastewater Operator within twenty-four (24) months from the date of hire. Upon passing the State Examination, the rate of pay will increase to the Certified Plant Operator rate.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Directors' Report -**MONTHLY FLOW REPORT**

	<u>May 2025</u>		<u>Year to Date</u>		
			<u>Total</u>	<u>Average</u>	
Total Flow	450,857,133	Gallons	1,338,216,487	Gallon	xxxxx
Total Flow Bypassed	69,659,003	Gallons	82,849,057	Gallon	xxxxx
Days Flow Bypassed	18	Days	27	Days	xxxxx
Total Flow Treated	381,198,130	Gallons	1,255,367,430	Gallon	xxxxx
Average Minimum	10.3	MGD	xxxxx	xxxxx	6.3 MGD
Average Maximum	26.4	MGD	xxxxx	xxxxx	13.7 MGD
Average Daily Flow	12.3	MGD	xxxxx	xxxxx	8.3 MGD

During the Work Session, the Director of Administration, Gregory Olander, reviewed the wastewater flows for May 2025 as presented in the monthly flow report. He said the flow to the treatment plant was recorded at approximately 450.8 million gallons with 381.2 million gallons being treated. He also stated that the average daily flow to the treatment plant for the month was 12.3 MGD, which increased the year-to-date average daily flow from 7.3 MGD to 8.3 MGD. He then noted that the Discharge Monitoring Reports (DMR) were submitted to PADEP for May with one violation noted for a high instantaneous fecal coliform result during the month due to an extremely heavy precipitation event.

Gregory Olander then reported that the revenues for May 2025 were \$1,352,814.13 and the billing for hauled waste received in May totaled \$232,431.41. He stated that the customer collection rate for the month of May was 127.13%, which adjusted the fiscal year to date collection rate to 98.97%. He said delinquent collections will continue through July so the normal uptick in customer payments is expected to be received before the end of the fiscal year. He said the office staff and collection crew are doing a great job collecting payments from delinquent customers again this year. He then reported that the programming of a new data collection and reporting program to replace the older treatment plant ODMS Program continues to progress well and is nearly complete. He said once complete, the two systems will operate side by side for a period of time to make sure the new program is functioning properly. Gregory also reported that a meeting the draft cybersecurity assessment report was reviewed, and the final report would be forthcoming for the Board's review. He then reported that the annual solid waste management operations report is being created and will be submitted to PADEP before the June 30th deadline. He then reported that a right to know request was received requesting all correspondence and information relative to a plastics recycling facility proposed to be built by Alterra along the Tomhicken Road. He said the request was granted and information was sent to the requester on June 10, 2025.

He said the quote for a new Variable Frequency Drives (VFDs) that will need to be retrofitted into the existing Gashouse pump station electrical cabinets was distributed to the Board and is on the agenda for the Board's consideration. He then reported that the maintenance staff is preparing for remote pump

station flow meter installations at the Stacie Manor and Diamond Avenue pump stations. Gregory said the new control cabinets for the UV Disinfection System are being built and installation will be scheduled as soon as all components are received. He also noted that delivery of the second HPU for the sludge cake pump is expected in July 2025 for installation by the maintenance department with some outside contractor assistance to install hydraulic lines.

Gregory also reported on the incinerator air quality items noting that the second Stack Re-Test for HCl was conducted on June 3rd and we are awaiting the results. He said hopefully the changes that were made to increase water flow to the tray cooler to capture more HCl in the flue gas will result in a passing test. He then reported that the final inspection by PADEP to close-out the PENNVEST funding for the Incinerator Installation Project was completed and would be reported under the Engineer's Report.

Gregory then reported that Nick Sahd and Laura Motel are working on a response to PADEP regarding the Preliminary Effluent Limits (PEL) the Authority would receive during the next NPDES Permit renewal due to the most recent Black Creek stream assessment and sample results submitted to PADEP by the Authority over the past few years. He said future analysis will be conducted at lower detection levels to have parameters either removed or limits increased before the next permit renewal in less than two (2) years. He then stated that the draft version of a Memorandum of Understanding with a developer requesting the Authority's effluent for re-use as non-contact cooling water will be discussed in executive session under the Solicitor's Report. He said design of a pump station to transfer the reclaim water to the facility is ongoing with regularly scheduled bi-weekly engineering and operations meetings.

During the Work Session, Andy Nowak reported that the 96-inch pipe installation on the HASD Career Center property began last week; however, the weather has not cooperated. He said 60 linear feet of pipe has been installed to date along with installation of a storm sewer pipe connection and rerouting of a sanitary line. Andy then reviewed a handout distributed to the Board summarizing the remaining EDUs for distribution in Hazleton City and West Hazleton Borough. He said there are currently 724 EDUs available for connection with 551 of those EDUs reserved under a Reservation of Capacity Agreement (ROCA). He said of the remaining 173 EDUs, there are 70 more with potential ROCAs pending, which leaves a balance of only 103 EDUs for other developments.

Formica & Grink moved to accept the Directors' Report and to have the written report on diverted flows made a permanent part of the record.

Passed: Aye-7, Nay-0, Absent-2

Engineer's Report – During the Work Session, Robert Dougherty referenced a written report that was distributed to the Board. He reported on the Locust Street CSO Separation Project and noted that two lateral connections on Wyoming Street, one on Cedar Street, and connection of Wendy's and the adjacent laundromat remain, and then all pipe work will be completed. He said only asphalt paving of Area 2 remains, which is expected to be completed shortly after the pipe work. He reported on the change orders 62 to 71, totaling \$87,340.00, that are on the agenda for approval noting that the work was completed by the contractor and initially listed under the line item costs in pay applications; however, since the project was a base bid, the additional unit price work was converted into change orders to be added to the contract price. He then recommended the Board approve change orders 62 through 71 and Payment Estimate #18 in the amount of \$186,979.02. He then reported that the Amcor subdivision was approved by West Hazleton Planning Committee and Borough Council. He said the subdivision was signed by all parties and will be filed with the Recorder of Deeds a Luzerne County. He also reported that design work continues for the Area 10 (Phase 2) Separation Project with plan views and profiles completed. He said

the remaining GIS data needed to complete the plans has been completed. Robert said the camera reports are being reviewed, and locations of repairs, replacements, and lateral corrections are being added to the plans.

During the Regular Meeting, Rachel Govelovich referred to a written Engineer's Report that was distributed to the Board. Rachel reviewed the list of upcoming reports and the due dates for the incinerator's air quality and solid waste management permits.

Rachel then reported on that the Incinerator Installation Project PENNVEST final reimbursement. She said a meeting was held with the Director of Administration to determine how to prepare the final payment request. She said the change orders cannot be used as PENNVEST funded, so there is some figuring to do to produce the final request, which will be reviewed with staff prior to submission. She said there is approximately \$1.75 million in remaining loan budget available for drawdown.

She then reported on the PENNVEST funding for the Locust Street CSO Separation Project. She said payment request #6 was submitted previously and payment request #7 has been drafted. She noted that change order work was removed from the payment request because they must be approved by PADEP before they may be included in a reimbursement request.

Rachel then reported on the Act 537 and Long-Term Control Plan (LTCP) activities. She reported on the LTCP items noting that during initial review of the Flow Study by staff it was noted that the flows being recorded through some of the meters at the CSO locations were overreporting flow amounts. She said some of the flow meters were recalibrated by technicians; however, additional calibration was found to be necessary for a few meters. She said a meeting was held on June 13 with the installer, GFT representatives, and staff to discuss next steps. She said an extension for submission of the Flow Study was already requested and approved through July 31, 2025; however, an additional extension is needed to ensure accurate flow amounts are used for the Long-Term Control Plan (LTCP) Update. She said a meeting is set for June 20th with staff to review the recalibrated flows and discuss submitting another extension request. She then reported that GIS mapping and data collection continues to progress.

Rachel then reported that as part of the Act 537 Plan, GFT has received confirmation of receipt of the letters outlining the responsibilities and data requests for the municipal engineers. She said communication will continue with each entity to address questions and set schedules of meetings, if requested. She then noted that process evaluation at the WWTP will be a main focus initially given the situation with the BAF structure. She reported that GFT staff has been selected to assist with emergency operations planning and process evaluation and selection to replace the BAF when it goes offline. She said a meeting is scheduled for June 27th to visit the treatment plant and meet with staff to begin those discussions.

Rachel reported that her firm continues to provide support for the NorthPoint Data Center development attending bi-weekly meetings for engineering and design discussions for the reclaimed water pump station. She said initial building layout and basis of design for the pumps is being reviewed and comments will be provided.

Rachel also reported that programming work continues to progress on the upgrade to the ODMS system that captures the laboratory and operational data to generate reports for submission to PADEP. She said the system is nearing completion and there are discussions regarding transfer of historical data from the old system for future use. Rachel then stated that the annual operating report for the Solid Waste

Management Permit is due on June 30, 2025 along with other required information. She said that she and the Director of Administration are completing the report, which should be submitted on June 20th, prior to the PADEP deadline.

Formica & Grink moved to accept the Engineer's Report.

Passed: Aye-7, Nay-0, Absent-2

Solicitor's Report – In addition to what was reported in executive session during the Work Session, Attorney Ustynoski stated that he had nothing additional to report.

Formica & Sherrock moved to accept the Solicitor's Report.

Passed: Aye-7, Nay-0, Absent-2

BILLS AND CREDITS

Grink & Sherrock moved to approve payment of Gannett Fleming, Inc. invoices and requisitions through May 30, 2025, totaling \$30,253.73 as listed in the following table:

<u>Requisition#</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*52332	Annual Service Work	\$ 11,051.99
Operating Fund	051153.B*52333	Attending Authority Meetings	\$ 854.00
Operating Fund	051153.42*52313	2024-2025 Air Compliance	\$ 3,103.98
Operating Fund	051153.45*52318	Solid Waste Management Permit	\$ 1,010.31
Operating Fund	051153.46*52325	GIS Mapping Project	\$ 438.44
Operating Fund	051153.47*52328	Locust St CSO (PENNVEST)	\$ 667.19
Operating Fund	051153.49*52327	Development - NorthPoint	\$ 5,759.10
Operating Fund	051153.50*52329	ODMS/PMBS Upgrade	\$ 3,706.98
Operating Fund	048847.C0*52311	Incinerator Instillation (PENNVEST)	\$ 3,661.74
Total			\$ 30,253.73

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Grink & Formica moved to approve payment of RJD Engineering, Inc. invoices from May 2025 totaling \$16,284.50 as listed in the following table:

	<u>Invoice Date</u>	<u>Project Description</u>	<u>Amount</u>
Operating Fund	5/31/2025	Area 2/3 - Locust St CSO	\$ 12,845.50
Operating Fund	5/31/2025	Area 10 (Phase 2) Separation	\$ 3,094.00
Operating Fund	5/31/2025	Collection System Engineering	\$ 345.00
Total			\$ 16,284.50

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

George & Formica moved to approve Change Orders #62 to #71 totaling a net addition to the Locust Street CSO Separation & Force Main Replacement Project contract with Michael F. Ronca & Sons, Inc.,

in the amount of \$87,340.00, as presented and recommended by the engineer and listed in the table below:

LOCUST STREET CSO SEPARATION FORCE MAIN
PROJECT
CHANGE ORDER 62 to 71 SUMMARY

CHANGE ORDER	AMOUNT
62	\$6,990.00
63	\$20,330.00
64	\$6,200.00
65	\$12,800.00
66	\$2,800.00
67	\$6,845.00
68	\$20,350.00
69	\$2,975.00
70	\$1,750.00
71	\$6,300.00
NET CONTRACT CHANGE	\$87,340.00

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Formica & Grink moved to approve Requisition No. C273, payable to Michael F. Ronca & Sons, Inc., totaling \$186,979.02, for Payment Estimate #18 of the Locust St CSO Separation & Force Main Replacement Project as recommended by the engineer. The original contract price was \$5,271,000.00. Add for Change Orders #1 through #71 in the amount of \$337,577.76 for a total contract price of \$5,608,577.76. The total of payments made to date including this payment is \$5,589,757.96, which leaves a balance of \$18,819.80.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Formica & Grink moved to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$985,435.17); Construction in Progress (\$23,167.43); Debt Service Series 2020 Bond (\$338,600.00); Debt Service Series 2021 Bond (\$502,000.00); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service PENNVEST Loan #27906 (\$11,152.44); Debt Service PENNVEST Loan #71468 (\$2,085.93); Debt Service PENNVEST Loan #77114 (\$377.12) from the month of May 2025.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Sherrock & Formica moved to approve issued credits report totaling \$5,169.81 from the month of May 2025.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

OLD BUSINESS

None

NEW BUSINESS

George & Formica moved to approve the modernization and retrofit of one (1) 150 HP Variable Frequency Drive (Model #ATV930C13N4C) at the Gashouse Pump Station including ancillary equipment and services as listed in Quotation Q-6028945 dated June 4, 2025, from Square D by Schneider Electric, at a cost of \$30,447.45. The purchase order will be placed through the local distributor, All Phase Electric.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Formica & Grink moved to approve a one-year extension to the contract with SNF Polydyne, Inc. for the purchase of Clarifloc C-9530 emulsion polymer at a price of \$1.54/lb. effective August 1, 2025 through July 31, 2026 as recommended by Authority Management.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-yes, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 7-0-2)

Formica & Grink moved to approve a Memorandum of Understanding by and between NP Hazleton Holdings 1, LLC (NorthPoint) and the Greater Hazleton Joint Sewer Authority (Authority), as presented by Authority Management and Solicitor, outlining the terms and conditions by which the Authority will provide its treatment plant effluent to NorthPoint for use as evaporative cooling water.

Roll Call: Eyerly-yes, Formica-yes, Gallagher-no, George-yes, Grink-yes, Sharkey-yes, Sherrock-yes, Stefanovich-absent, Sullivan-absent (Passed 6-1-2)

Sherrock & Grink moved to authorize Board Member Rocco Formica to represent the Authority as a Voting Delegate at the Pennsylvania Municipal Authorities Association's annual business meeting to be held during its annual conference.

Passed: Aye-7, Nay-0, Absent-2

Sherrock & Grink moved to adjourn.

Passed: Aye-7, Nay-0, Absent-2

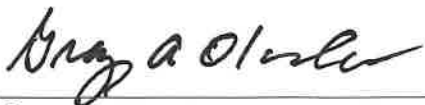
The regular meeting was adjourned at 6:48 PM

The next scheduled Work Session will be Wednesday, July 23, 2025 at 6:30 PM

The next scheduled Regular Monthly Meeting will be Monday, July 28, 2025 at 6:30 PM

Respectfully submitted,

Greater Hazleton Joint Sewer Authority



Gregory Olander, Assistant Secretary