



GREATER HAZLETON JOINT SEWER AUTHORITY

OFFICE LOCATION - VALMONT INDUSTRIAL PARK

P.O. Box 651 • HAZLETON, PA 18201

PHONE: (570) 454-0851 • FAX: (570) 454-1640

October 27, 2025

Dear Board Member:

The following is the agenda for the October 27, 2025 regular monthly meeting at 6:30 p.m.

- 1) Pledge of Allegiance
- 2) Roll Call and Opportunity for Public Input at this time.
- 3) Approval of the minutes of the September 22, 2025 Regular Meeting (copy attached)
- 4) Restructuring Committee Report
- 5) Directors' Report – copy attached
- 6) Engineer's Report – copy attached
- 7) Solicitor's Report

BILLS AND CREDITS

- 8) Motion to approve payment of Gannett Fleming, Inc. invoices and requisitions through September 26, 2025, totaling \$30,080.59 as listed in the following table:

<u>Requisition #</u>	<u>Project.Term*Invoice No.</u>	<u>Description</u>	<u>Amount</u>
Operating Fund	051153.A*57770	Annual Service Work	\$ 3,178.72
Operating Fund	051153.B*57772	Attending Authority Meetings	\$ 2,209.32
Operating Fund	051153.T*57773	NPDES Permit Renewal	\$ 490.00
Operating Fund	051153.C0*57774	PENNVEST - Incinerator	\$ 4,160.05
Operating Fund	051153.42*57764	Annual Air Compliance 2024-2025	\$ 4,585.30
Operating Fund	051153.47*57766	PENNVEST-Locust St CSO Project	\$ 3,608.34
Operating Fund	051153.49*57765	Development - NorthPoint	\$ 6,108.96
Operating Fund	051153.51*57782	ODMS Upgrade Project	\$ 2,263.38
Operating Fund	051153.51*57771	Nite/Denite Structural Eval/Emergency	\$ 3,476.52
		Total	\$ 30,080.59

- 9) Motion to approve payment of RJD Engineering, Inc. invoices from September 2025 totaling \$6,124.50 as listed in the following table:

	<u>Invoice Date</u>	<u>Project Description</u>	<u>Amount</u>
Operating Fund	9/30/2025	Area 2/3 - Locust St CSO	\$ 3,266.00
Operating Fund	9/30/2025	Collection System Engineering	\$ 2,858.50
		Total	\$ 6,124.50

- 10) Motion to authorize payment from the Operating Fund for Operating and Administrative Expenses (\$776,370.79); Construction in Progress (\$176,179.78); Office Equipment (\$12,863.00); Debt Service Series 2018 Bond – BB&T (\$18,362.29); Debt Service PENNVEST Loan #27906 (\$11,152.44); Debt Service PENNVEST Loan #71468 (\$2,234.14); Debt Service PENNVEST Loan #77114 (\$377.12) from the month of September 2025 (copy attached).
- 11) Motion to approve issued credits report totaling \$1,948.15 from the month of September 2025 (copy attached).

OLD BUSINESS

None

NEW BUSINESS

- 12) Motion to approve Amendment #1 of the PMBS/ODMS Reporting Update Project through GFT Infrastructure, Inc. in an amount not to exceed \$8,000.00 for requested additional work beyond the original scope to build sludge disposal screens, develop training SOPs, and to convert legacy data for future use as outlined in the proposal dated September 22, 2025.
- 13) Motion to rescind the sewage connection allocation for one (1) EDU, at 230 gallons per EDU, to NorthPoint Development, LLC for property located at South Conahan Drive and State Route 424 in the City of Hazleton as previously approved by the Board at the July 28, 2025 meeting.
- 14) Motion to authorize NorthPoint Development, LLC to connect their property designated as Building #5 located at South Conahan Drive and State Route 424 in the City of Hazleton to the collection system owned and operated by the Municipal Authority of Hazle Township (MAHT) with NorthPoint paying of all fees associated with Reservation of Capacity, Tapping (Collection Part), and Sewage Transmission to MAHT.
- 15) Motion to rescind approval of the Reservation of Sewage Capacity Agreement (ROCA) for two hundred fifty-nine (259) EDUs allocated to Allen Ridge Associates, LLC, for property located between North Wilson Street, Lori Lane, and Allen Drive in the City of Hazleton, as detailed in the executed Reservation of Capacity Application and Agreement (ROCA) documents. A prorated amount of the Reservation of Capacity Fee currently held in Escrow shall be refunded to the developer as specified in the ROCA.

- 16) Motion to approve a Reservation of Sewage Capacity Agreement (ROCA) for two hundred fifty-nine (259) EDUs, at 230 gallons per EDU, to Abruzzi of Coopersburg, LLC, for property located between North Wilson Street, Lori Lane, and Allen Drive in the City of Hazleton, for the reservation of capacity fee of \$240,559.20, as detailed in the executed Reservation of Capacity Application and Agreement (ROCA) documents. The Reservation of Capacity Fee shall be held in escrow until all or a portion is either refunded to the developer or transferred to the Authority's Operating Accounts as specified in the ROCA.
- 17) Motion to approve a Developer's Sewer System Extension Agreement with Abruzzi of Coopersburg, LLC, for the Allen Ridge Subdivision (Luzerne County Parcel No. 71-U8-00A-001-000) located in the City of Hazleton, conditioned upon review and approval of the Solicitor and Authority Management and the Developer satisfying all conditions set forth in the subject Extension Agreement.
- 18) Motion to authorize Authority Management to advertise a public bid opening for purchase of newly manufactured steel roll-off containers for sewage sludge, fly-ash, and grit disposal needs as per the specifications. The bid opening is scheduled to take place on Monday, November 3, 2025 during a Special Meeting of the Board.
- 19) Motion to increase the rate of pay for Shane Boyer, Assistant Plant Operations Manager, from \$39.79 per hour to \$43.27 per hour as recommended by the Restructuring Committee.

Respectfully Submitted,



Gregory Olander, Assistant Secretary, GHJSA